

**Homer Central School District
PROPOSED COURSE ADDITION/DELETION FORM**

Whenever a course is added or deleted, it is extremely important that the appropriate procedures are followed. This ensures all individuals concerned have input and understand the implications of the change.

The teacher or administrator desiring to add or delete a particular course should meet with the department Curriculum Area Lead Teacher (CALT)/Director and discuss the rationale for desiring the change. All implications of the change should be discussed. Following the meeting, the teacher completes the following Proposed Course Addition/Deletion Form and presents it to the CALT/Director for his or her recommendation.

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| Course Title: Business Economics Add or Delete (<i>circle one</i>) |
| Department: Social Studies |
| School: Homer High School |
| Rationale: This course has developed over time and was tailored to the staff member that was teaching the course. Over time, the CTE Business program provides some of the same experiences. The Social Studies department will be looking at some ways to infuse some project based learning in General Economics so students have some of the project based learning experiences that were a part of Business Economics, but to a lesser extent. |
| Anticipated Student Outcomes: |
| Duration of Course: |
| Proposed Units of Credit: |
| Class Sessions per Week: |
| Prerequisites: |
| Grade Level Appropriateness: |
| Projected Student Enrollment: |
| Estimated Number of Sections: |
| Staff Needed: |

Course Addition Budget

Estimated Costs – Year 1

A. Staff

Number of staff (not including CALT): _____ at _____ for _____ hours = \$ _____
Contractual Rate

B. Outside consultants: _____ at \$ _____ per day = \$ _____

C. Materials and supplies needed for curriculum mapping that are not available in your building. = \$ _____

Note: Approved courses must go through the District's textbook selection process. Budget for textbook and other resources is not required at this time.

Recommendation:

1. Curriculum Area Lead Teacher Recommended/Denied (Please circle)

Name: [Signature] Department SS Date: 5/8/18

2. Building Principal Recommended/Denied (Please circle)

Name: [Signature] Date: 5/8/18

3. Review by CALT group Recommended/Denied (Please circle)

Name: [Signature] Date: 5/8/18

4. Director of Instruction and Evaluation Recommended/Denied (Please circle)

Name: John W. Jones Date: 5/16/18

5. Instructional Leadership Council

Recommended/Denied *(Please circle)*

Name: John Wolfe

Date: 5/16/18

6. Superintendent

Recommended/Denied *(Please circle)*

Name: Nancy S. Lusio

Date: 5-18-18

Comments: _____

