

Memo

To: Ms. Ruscio

From: Mr. Van Etten

Date: May 22, 2018



Regarding: Environmental Club: Buffalo NY

I am recommending to you and the Board of Education the approval of the Environmental Club to attend Buffalo College, Buffalo NY from June 1, 2018- June 2, 2018. Students will be presenting to the WNY Youth Action Summit. The trip will follow our practices and procedures for overnight trips. Mrs. Krauss will be the lead supervisor for this trip with approximately five students participating. Chaperons include: Mr. Nasiatka.

I am happy to answer additional questions. Thank you for your support of these important learning experiences.

Cc: Transportation

With Attachments

HOMER CENTRAL SCHOOL
BOARD OF EDUCATION
Field Trip Request Form

School Group/Organization: Environmental Club

Destination: Buffalo State College

Field Trip Dates (Departure-Return): June 1-2, 2018 Date submitted: 5.9.18

Advisor(s): Beth Krauss Number of Students: 5 Number of Chaperones: 2

2 of the Chaperones must be staff members

Chaperone Names: Beth Krauss
Robert Nasiatka

Building: High School School Days Absent: 2
Explanation: _____

Cost to Student: None

Fund Raising Required: No

Transportation (Circle one): School Bus Charter Airplane Other Sedan

Itinerary (Use other side or include attachment):

Purpose of Trip (Educational Value): The students will be presenting to the WNY Youth Action Summit. Advisors will be collaborating with WNY advisors on a future presentation.

***It is the responsibility of the teacher organizing this activity to inform parents of the possibility that all or part of any deposit may be lost in the event the School Board or Administration is forced to cancel this trip.**

Approved by Administrator: [Signature] 5/10/18
(Administrator's Signature) (Date Approved)

Submitted to Board of Education for Approval: May 22, 2018