

HOMER CENTRAL SCHOOL  
BOARD OF EDUCATION  
Field Trip Request Form

School Group/Organization: JH Science Club

Destination: Washington D.C.

Field Trip Dates (Departure-Return): 5/18-5/19/18 Date submitted: 9/26/17

Advisor(s): Kevin Douglass Number of Students: ~40 Number of Chaperones: 4-5  
Tom George

**2 of the Chaperones must be staff members**

Chaperone Names: Jewell Greenfield  
Kim Butts

Building: JH

School Days Absent: 1 (Friday 5/18)

Explanation: Bus will be departing for educational stops on way to DC

Cost to Student: ~125

Fund Raising Required: 2 JH Dances + Spring (April) Bottle Drive

Transportation (Circle one): School Bus  Charter  Airplane  Other

Itinerary (Use other side or include attachment): Swatthout Coach  
see attached

Purpose of Trip (Educational Value): The Science Club will have a unique opportunity to visit our nation's capital to see some sights that many kids will experience for the 1st time. We will blend a combination of science of social studies in order to provide Homer students a rich cultural and educational experience

**\*It is the responsibility of the teacher organizing this activity to inform parents of the possibility that all or part of any deposit may be lost in the event the School Board or Administration is forced to cancel this trip.**

Approved by Administrator: [Signature]  
(Administrator's Signature)

9/26/17  
(Date Approved)

Submitted to Board of Education for Approval: 10/10/17

**ITINERARY FOR THE HOMER JUNIOR HIGH  
SCIENCE CLUB WASHINGTON, DC TRIP  
May 18-19, 2018**

**Friday, May 18<sup>th</sup>**

- 7:30 AM Sharp Bus departs the Jr. High front entrance. Be at the school **NO LATER** than 7:15 AM.
- 9:00 AM Bus stops along highway at Clark's Summit exit for a quick breakfast (20 min).
- 12:00 PM - 12:30 PM Lunch stop along highway with fast food vendors *or* As an alternative, students may pack a lunch to be eaten at this time.
- 2:00 PM Bus arrives at **Newseum** for a self guided exploration of the museum
- 4:00 PM Bus departs Newseum for **Arlington National Cemetery** for shuttle tour
- 5:30 PM Bus departs Arlington National Cemetery for **Hilton Garden Hotel**
- 5:45 PM Bus arrives at Hilton Garden Hotel, Crystal City-Arlington, VA  
Hotel check-in and students will be assigned four to a room.
- 6:30-7:30 PM Dinner at or near hotel
- 7:30-10:00 PM Bus drops group off at monuments and teachers lead a guided tour of **National Monuments and Memorials**
- 10:00-10:30 PM Group takes metro back to hotel
- 11:00 PM Lights out / Bed check.

**Saturday, May 19<sup>th</sup>**

- 7:00 AM Wake-up call, get ready for day and clean rooms.
- 8:00 AM Breakfast at Hilton Garden Hotel (included in hotel cost)
- 8:45 AM Room check for by chaperones and hotel check-out.
- 9:00 AM Bus depart hotel for **National Mall**.
- 9:15 AM Arrive at National Mall area to explore the **Smithsonian Air & Space Museum, Museum of Natural History** and walk by of the White House (along with other attractions time permitting)

12:00-12:30 PM Lunch while at one of the museums

12:30 PM Resume tours

3:30 PM Bus departs National Mall area for return trip home.

6:00 PM Bus stops at along highway for dinner at fast food restaurant.

6:30 PM Bus departs restaurant and resumes trip to Homer.

10:00 PM Bus arrives at the Jr. High school. Students can call for their rides home. Parents, please make sure phones are free to receive calls and make sure ride is available

**PHONE NUMBERS:** Kevin Douglass-cell (315) 391-1482  
Hilton Garden, 2020 Jefferson Davis Highway, Arlington, VA  
(703) 416-4100

### **RULES FOR THE TRIP**

1. Follow instructions of any and all chaperones at *all* times. Be courteous and respectful of others.
2. Bus rules require passengers to be in their seats at all times when the bus is moving except when going to or from the bathroom. Normal conversation level (no shouting) is expected.
3. Be at the designated meeting places of each stop/visit and be on time. *Never* leave a building and/or facility unless you are under the supervision of a chaperone.
4. Room check at the hotel will be 10:45 PM Friday. Be in your assigned room. You are not to leave your room for any reason except an emergency. Chaperone's phone numbers/rooms (located in the same block of rooms) will be available in case there is a problem.
5. While at the hotel, all students are to stay on assigned floor, unless accompanied by a chaperone. No girls are to be in boys' room and no boys are to be in girls' room.
6. No alcohol, tobacco or other illegal substances are allowed.