

Date: July 11, 2017

Kind of Meeting: Re-organizational

Place: High School Library

Members Present: Sonia Apker, Mike Kilmer, Joaquin Lira, Julie McChesney, Luke Morenus, Dave Quinlan, Levi Sutton and Martin Sweeney

Members Absent: Keith Fagerheim

Others Present: Superintendent Ruscio, Assistant Superintendent for Management Falls, Director of Instruction and Evaluation Llewellyn, District Clerk Yacavone, Administrators and Guests

Call to Order

The re-organizational meeting of the Board of Education of the Homer Central School District was called to order by Mrs. Yacavone at 6:00 PM.

Pledge of Allegiance to the Flag

Appointment of Temporary District Clerk

Motion by Apker, seconded by Morenus, that Raquel A. Yacavone be appointed as Temporary District Clerk.

Yes	8	Motion Carried
No	0	

Oath of Allegiance

The Oath of Allegiance was administered to *Sonia Apker, Julie McChesney and Luke Morenus* by the Temporary District Clerk.

Election of Officers

Election of President

Sweeney nominated Sonia Apker for **President**, seconded by Kilmer. There were no other nominations.

Motion by Sutton, seconded by Morenus, that the nominations be closed. Sonia Apker was elected President.

Yes	7	Motion Carried
No	0	
Abstain	1	(Apker)

The Oath of Allegiance was administered to President Apker by the Temporary District Clerk.

Election of Vice President

Kilmer nominated Luke Morenus for Vice President, seconded by Sweeney. There were no other nominations.

Motion by Quinlan, seconded by Sutton, that the nominations be closed. Luke Morenus was elected Vice President.

Yes	7	Motion Carried
No	0	
Abstain	1	(Morenus)

The Oath of Allegiance was administered to Vice President Morenus by the Temporary District Clerk.

Resolutions

Motion by Sweeney, seconded by Morenus, that upon recommendation of Superintendent Ruscio, the following Resolutions be approved:

Yes 8 Motion Carried
No 0

11a. **Resolved:** that the Board of Education of the Homer Central School District does hereby designate the following Banks as depositories of the District Funds: NBT Bank, HSBC, JP Morgan Chase Bank, Key Bank, Citizens Bank and Tompkins Trust as the depositories of funds of said school district.

11b. **Resolved:** that the following persons be appointed to the positions named below:

Raquel (Kelli) Yacavone	District Clerk
Michael Falls	Deputy District Clerk
Michael Falls	Superintendent’s Designee-Health Consortium
Michelle Reale	Treasurer
Cortland Regional Medical Center	School Physician
Melissa Meriwether	School Tax Collector
Susan Sandy	Deputy Tax Collector
Scott Cavellier	AHERA Asbestos Designee
Melissa Meriwether	Claims Auditor
Amy Bauer & OCM BOCES CBO	Deputy Claims Auditor(s)
Raquel (Kelli) Yacavone	Records Access Officer
Raquel (Kelli) Yacavone	Records Retention & Disposition Officer
Nancy S. Ruscio	Title IX Compliance Officer
Michael Falls	Attendance Officer
Michael Falls	Certificate of Payrolls
Michelle Reale/Michael Falls	Signature for District Checks
Robert Nasiatka/Kelly Neish	Chemical Safety Officer
Christopher Moore	504 Coordinator
Michael Falls/Theodore Love	Homeless Liaison Designees
Theodore Love	Copyright Officer
Christopher Moore	Medicaid Compliance Officer
Michael Falls/Nancy Ruscio	Sexual Harassment Officers
Nancy Ruscio	District Wide DASA Compliance Officer
Michael Falls	Faculty Auditor
Nancy Ruscio	Civil Rights Compliance Officer
Douglas Van Etten	Coordinator-Dignity for All Students
Thomas Turck	Coordinator-Dignity for All Students
Stephanie Falls	Coordinator-Dignity for All Students
James McGory	Coordinator-Dignity for All Students
Doug Jennings	Asst. to the Supt. of Buildings & Grounds
John Henderson	Night Supervisor of Buildings & Grounds

11c. **Resolved:** that the Board of Education bond the above district employees as appropriate and in accordance with law.

11d. **Resolved:** that the Assistant Superintendent for Management be empowered to act as purchasing agent for the Board of Education, and that he/she be authorized to request bids on supplies and equipment, except for items requiring special actions, and, be it further resolved that the Superintendent act as purchasing agent in the absence of the Assistant Superintendent for Management.

11e. **Resolved:** that the Superintendent be authorized to transfer money within the budget, in accordance with the Education Commissioner’s regulations with a limit of \$10,000, and the Board be informed of inter-fund transfers in excess of the limit.

11f. **Resolved:** that petty cash funds be established under the custodianship noted and at the following amount:

District Office	Trina Hapgood	\$110.00
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- 11g. **Resolved:** that, pursuant to order of the State Comptroller and in compliance with Section 63.111 of the Local Finance Law, the clerk of the Board of Education be empowered to destroy by burning paid bonds, coupons, bond and revenue anticipation notes, and capital notes except that no registered obligations shall be destroyed until six years after date of payment, and the clerk is hereby directed to keep a record of the obligations destroyed and the date of such destruction.
- 11h. **Resolved:** that, according to the Commissioner of Education Regulations, the Board appoint the building administrator in each building as chief faculty counselor for extra classroom funds.
- 11i. **Resolved:** that, according to the Commissioner of Education Regulation, the Board appoint Lynda Craft-High School, Lori Fantacone-Intermediate School and Lynda Craft-Junior High School as central treasurer for extra classroom activity funds. The Board authorizes the investments of extra classroom activity funds in accordance with Board policy and over seen by the School Business Official.
- 11j. **Resolved:** that the Board hold its regular meetings the second and fourth Tuesday of each month at 6:30 p.m. with Special Meetings as needed. (2017-18 Calendar Attached)
- 11k. **Resolved:** that the Board designate the Cortland Standard as the official newspaper of record.
- 11l. **Resolved:** that the Board establish the mileage reimbursement rate at 55 cents per mile, for the 2017-18 year.
- 11m. **Resolved:** that the Board grants the Superintendent of Schools the right to require employees to submit to a Section 913 – medical examination to determine the physical or mental capacity of such person to perform his or her duties.
- 11n. **Resolved:** that the following persons be appointed to the positions named below:
 Harris Beach, PLLC-School Attorney
 Trespasz & Marquardt, LLC-Bond Counsel
 NYS Insurance Reciprocal-Insurance Advisor
 Fiscal Advisors, Inc.-Financial Advisor
 Inero & Company, CPAs, LLP-Independent Auditor
 Ray Wager, CPA-Internal Auditor
 Hunt Engineers, Architects & Surveyors-District Architect
- 11o. **Resolved:** establishment of Change Funds:
 Interscholastic Athletics-\$450
 Cafeteria-Four Schools-\$200 (\$50 each)
- 11p. **Resolved:** district non-resident tuition rates will be established per New York State in accordance with Section 174.2 (a) (6) of the Regulations of the Commissioner of Education.
- The 2017-18 *estimated* non-resident tuition rates are as follows:
 Full Day K-6 for Regular Education Pupil-\$2,028
 Grade 7-12 for Regular Education Pupil-\$7,981
- 11q. **Resolved:** Board of Education Conference Attendance be approved per policy #2320.
- 11r. **Resolved:** per Board of Education policy #5322 of all employee owned cellular phone plans and district phone plans be approved.
- 11s. **Resolved:** the re-adoption of Board of Education Policies for 2017-18.
- 11t. **Resolved:** that Michael Falls is hereby authorized and directed to execute a motor vehicle lease on behalf of, and in the name of Homer Central School District for the lease of a motor vehicle by this Corporation as the lessee in any manner and on such terms as he may deem advisable. Be it further resolved, that notwithstanding any change to or termination of the foregoing authority by operation of law or otherwise, any originator or such installment sales agreements or leases and any assignee thereof shall be fully protected and held harmless in relying and acting upon said authorization until they shall

have received written notice from the Corporation of any such change or termination.

- 11u. **Resolved:** that the Board approved the request for approval for the 2017-18 committee on preschool special education members and evaluation sites:

Chairperson- Christopher Moore, Seth Aldrich, Melissa Brown, Lori Schmidt, and Steven Richardson

Alternates - Christopher Moore, Seth Aldrich, Melissa Brown, Lori Schmidt, and Steven Richardson

Psychologists - Seth Aldrich, Melissa Brown, Lori Schmidt, and Steven Richardson

Teachers – The student’s Special Education Teachers, Regular Education Teachers, and Related Service Providers where appropriate.

County Representatives – Maureen McDermott-Mulherin (Cortland), Lorie Fischer (Cayuga), Linda Peresinni (Onondaga), and Debra Thomas (Tompkins).

Parent Representatives – Nichole Wynn, Crystol Benedict, Kirsten Wagner, Mary-Beth Mathey.

Physician – Cortland Regional Medical Center (Per District Contract)

Approved Evaluation Sites – Professional to be determined by the evaluation site.

- 11v. **Resolved:** that the Board approve the request for approval of the 2017-18 committee on special education members:

Chairperson – Christopher Moore

Alternates - Seth Aldrich, Melissa Brown, Lori Schmidt, and Steven Richardson

Psychologists - Seth Aldrich, Melissa Brown, Lori Schmidt, and Steven Richardson

Teachers – The student’s Special Education Teachers, General Education Teachers, and Related Service Providers where appropriate.

Parent Representatives – Nichole Wynn, Crystol Benedict, Kirsten Wagner, Mary-Beth Mathey.

Physician – Cortland Regional Medical Center (Per District Contract)

The following people are also recommended to serve on the District Subcommittee of Special Education.

Chairpersons - Seth Aldrich, Melissa Brown, Lori Schmidt, and Steven Richardson

Alternates - Christopher Moore, Seth Aldrich, Melissa Brown, Lori Schmidt, and Steven Richardson

Psychologists when required (Section 200.6(h)4)CR - Seth Aldrich, Melissa Brown, Lori Schmidt, and Steven Richardson

Teachers - The student’s Special Education Teachers, General Education Teachers, and Related Service Providers where appropriate.

- 11w. **Resolved:** that the Board of Education of the Homer Central School District upon recommendation of the Superintendent of Schools, shall compensate Impartial Hearing Officers who have been certified by the Commissioner of Education of the State of New York to serve as Impartial Hearing Officers in accordance with Education Law Section 4404(1) and 8 NYCRR Section 200.1(x), at the following rates for services and expenses:

1. Certified Impartial Hearing Officers shall be compensated at the rate of one hundred dollars (\$100) per hour for time spent in pre-hearing, hearing, and post-hearing activities of researching and writing a decision. The district does not and will not pay for hearing dates which are adjourned or cancelled, regardless of the reason, when the adjournment or cancellation is on two or more business days' notice.
2. Certified Impartial Hearing Officers will be reimbursed for automobile travel at the then current IRS per diem rate and receipted tolls.
3. Meals and consecutive overnight lodging will be reimbursed in accordance with the current U.S. General Services Administration (GSA) reimbursement rates for Cortland County, New York.
4. Travel by airplane or train will be reimbursed at the lower of the mileage cost (if travel had been by automobile) or the airplane/train ticket.
5. Mailing costs associated with the hearing will also be reimbursed.

11x. **Resolved:** that the following are Certified Principal/Lead Evaluators for the 2017-18 school year, as each has successfully completed the training requirements prescribed in 8 NYCRR§30-2.9 (b):

Principal Evaluators:

Nancy Ruscio
Theodore Love

Lead Evaluators:

Nancy Ruscio
Christopher Moore
Theodore Love
Michael Carboine
Douglas Van Etten
Kara Schneider
Thomas Turck
Stephanie Falls
James McGory

11y. **Resolved:** that the Meal Prices for the 2017-18 school year be established as follows:

Breakfast:		\$1.15
Lunch:	K-8:	\$1.80
	9-12:	\$1.90

11z. **Resolved:** that the Standard Work Day and Reporting Resolution, as required by the NYS and Local Retirement System for Raquel (Kelli) Yacavone, District Clerk, Melissa Meriwether, Tax Collector, Melissa Meriwether, Claims Auditor, Amy Bauer, Deputy Claims Auditor and OCM BOCES, Deputy Claims Auditor is approved from July 1, 2017 through June 30, 2018.

11aa. **Resolved:** that the following are the Committees for the 2017-18 school year:

Audit
Budget & Finance
Board Policy
Community Relations

Adjournment:

Upon motion by Kilmer, seconded by Morenus, the Board meeting was adjourned at 6:08 PM.

Yes	8	Motion Carried
No	0	