

Memo

To: Ms. Ruscio

From: Mr. Van Etten

Date: April 13, 2017

A handwritten signature in black ink, appearing to be 'M. Van Etten', written over the 'From:' line.

Regarding: Acceptance of a Donation

At this time, I have the following recommendation to accept a donation:

2 -\$50.00 donations for the Robert Murray Scholarship to be given as a one-time Scholarship at the Honors & Awards Ceremony.

Please let me know if I can be of further assistance.