



**Date:** March 16, 2017

**Kind of Meeting:** Regular

**Place:** High School

**Members Present:** Sonia Apker, Keith Fagerheim, Mike Kilmer, Joaquin Lira, Luke Morenus (6:46 PM), Dave Quinlan, Levi Sutton and Martin Sweeney

**Members Absent:** Bill Pedrick

**Others Present:** Superintendent Ruscio, Director of Business & Finance Falls, Director of Instruction & Evaluation Llewellyn, District Clerk Yacavone, Administrators, Guests

President Apker called the meeting to order at 6:34 PM.

**Executive Session**

Motion by Kilmer, seconded by Sutton, that the Board enter into an executive session at 6:35 PM to discuss the Employment History of a Particular Person(s).

Yes	7	Motion Carried
No	0	

(Mr. Morenus entered the meeting-6:46 PM)

Returned from Executive Session at 7:16 PM.

**Pledge of Allegiance to the Flag**

**President's Comments**

- **Remarks**-President Apker welcomed the group.
- **Correspondence**-There was no correspondence.
- **Updates to Agenda**-There were no updates to the agenda.

**Approval of Minutes**

Motion by Sweeney, seconded by Sutton, that the Clerk's minutes of the February 28, 2017- regular meeting be approved as presented. (Board Notes Item A)

Yes	8	Motion Carried
No	0	

**Superintendent's Report**

- **Remarks/Highlights:**
  - Superintendent Ruscio thanked the transportation and maintenance departments for their hard work, patience and dedication to the district during the recent snow storm.
- **Correspondence:**
  - There was no correspondence.

**Smart Schools Bond Act Presentation**

- Ryan Garrison, Director of Technology at Hunt Engineers, presented the Smart Schools Bond Act. The district has funds available as a result of a 2014 Governor Cuomo initiative, to use towards technology related needs.

**New Business**

**Items Requiring Board Action**

**Warrants and Claims Auditors Report**

Motion by Kilmer, seconded by Sutton, that the Board approve the following Warrants: (Board Notes Item B)

Yes 8 Motion Carried  
No 0

**Warrants**

T&A	\$1,793,083.75
General Fund 1	\$1,186,414.37
General Fund 2	\$0
General Fund 3	\$152,230.39
General Fund 4	\$82,276.90
General Fund 5	\$41,391.83
School Lunch Fund 1	\$28,331.71
Federal Fund 1	\$6,353.14
Capital Fund 1	\$1,266,874.38
Capital Fund2	\$258.00
Capital Fund3	\$645.00

**Treasurer’s Report**

Motion by Morenus, seconded by Kilmer, that the Board approve the following Treasurers’ Reports: (Board Notes Item C)

Yes 8 Motion Carried  
No 0

**Treasurers’ Reports**

General Fund	January
Capital Fund	January
School Lunch	January
Trust & Agency	January
Federal Fund	January
Workers’ Compensation	January
Payroll	January
Extra-classroom Activity Fund	January

**Investment Summary:** No action required. (Board Notes Item D)

**Budget Status Report/Revenue Status Report:** No action required. (Board Notes Item E)

**Reports from the Committee on Pre-school Special Education**

Motion by Morenus, seconded by Sweeney, that the Board accept the Reports from the Committee on Pre-school Special Education: (Board Notes Item F)

Yes 8 Motion Carried  
No 0

**Reports from the Committee on Special Education**

Motion by Sweeney, seconded by Lira, that the Board accept the Reports from the Committee on Special Education: (Board Notes Item G)

Yes 8 Motion Carried  
No 0

**Disposal of Surplus Items**

Motion by Morenus, seconded by Kilmer, that the Board approve the Disposal of Items as noted: (Board Notes Item H)

Yes 8 Motion Carried  
No 0

**Policy for Deletion**

Motion by Sweeney, seconded by Morenus, that the Board approve the following Policies for Deletion: (Board Notes Item I)

- Policy 1510 – Executive Sessions
- Policy 4200 – Administrative Organization and Operation
- Policy 4230 – Administrative Latitude in the Absence of Board Policy
- Policy 4240 – Use of Committees
- Policy 4250 – Evaluation of Superintendent
- Policy 4300 – Superintendent of Schools
- Policy 4500 – Professional Development Opportunities
- Policy 4510 – Compensation and Related Benefits
- Policy 5130 – Administration of the Budget
- Policy 5210 – District Investments
- Policy 5220 – Property Tax Exemptions
- Policy 5520 – Petty Cash Fund
- Policy 5610 – Inventories
- Policy 5632 – Hazardous Communications and the Handling of Toxic Substances by Employees
- Policy 5661 – Energy Conservation
- Policy 5660 – Energy/Water Conservation and Recycling Solid Waste
- Policy 5670 – School Food Service Program (Lunch & Breakfast)
- Policy 1520 – Meetings of Committees of the Board of Education

Yes	8	Motion Carried
No	0	

**Policy for 1<sup>st</sup> Reading**

Motion by Morenus, seconded by Sweeney, that the Board approve the following Policies for 1<sup>st</sup> Reading: (Board Notes Item J)

- Policy 1540 – Executive Session (revisiting was 1510)
- Policy 4210 – Administrative Organization and Operation (was 4200)
- Policy 4220 – Administrative Authority During the Absence of the Superintendent
- Policy 4230 – District Committees (was 4240)
- Policy 4310 – Superintendent of Schools (was 4300)
- Policy 6213 – Registration and Professional Development (New)
- Policy 5140 – Administration of the Budget (was 5130)
- Policy 5220 – District Investments (was 5210)
- Policy 5240 – School Tax Assessment and Collection/Property Tax Exemptions (was 5220)
- Policy 5411 – Procurement of Goods and Services
- Policy 5530 – Petty Cash Funds and Cash in School Buildings (was 5520)
- Policy 5620 – Fixed Asset Inventories, Accounting and Tracking (was 5610)
- Policy 5630 – Facilities: Inspection, Operation and Maintenance
- Policy 5631 – Hazardous Communications and the Handling of Toxic Substances by Employees (was 5632)
- Policy 5650 – Energy/Water Conservation and Recycling of Solid Waste (was 5660)
- Policy 5660 – School Food Service Program (Lunch & Breakfast) (was 5670)
- Policy 1510 – Regular Board Meeting and Rules (Quorum and Parliamentary Procedures) (was 1500 just changing the #)
- Policy 1530 – Minutes (was 1540 just changing the #)

Yes	8	Motion Carried
No	0	

Motion by Sweeney, seconded by Morenus, that the Board *Table* the following Policy:

- Policy 4110 – Administrative Personnel

Yes	8	Motion Carried
No	0	

Motion by Sweeney, seconded by Sutton, that the Board *Table* the following Policy:

- Policy 4240 – Evaluation of the Superintendent and Other Administrative Staff (was 4250)

Yes	8	Motion Carried
No	0	

**Community Voices**

- There were no community voices.

**Personnel**

Motion by Morenus, seconded by Kilmer, that upon recommendation of Superintendent Ruscio, the following personnel items be approved as presented:

Yes	8	Motion Carried
No	0	

**Instructional:**

Accept the letter of resignation from **Pamela Murphy (a.k.a. Tuttle)** from her position of Teacher effective August 31, 2017.

Approve the following staff for **Tenure:**

<u>Name</u>	<u>Tenure Area</u>	<u>Effective Date</u>
Heather Flaxman	Science	8/31/17
Jacqueline Peck	Foreign Language	8/31/17
Connie Martin	Reading	8/31/17
Morgan Osborne	Elementary Ed.	8/31/17
Samuel Herwood	Math	8/31/17
Kaitlyn Law	Math	8/31/17
Martha Riley	Elementary Ed.	8/31/17
Marc Mauzy	Teaching Assistant	8/31/17

Approve the appointment of the following as summer **2017 Driver Education Teachers:**

- Lynne Renner**
- Randi Patterson**

Approve the attached list of **Graduate Credits.**

Approve the following as receiving their **Master’s Degree:**

- Martha Riley
- Amanda Behnke

Approve the following as **Volunteers:**

- High School*
- Crystal Marsh
- Lori Crompton
- Jeffery Elkins
- Caseie Marshall
- Sherri Monroe

Appoint the following people as **Instructional Substitutes** for the 2016-17 school year:

<u>Name</u>	<u>Certification/Degree Area</u>
<b>Nathan Krause</b>	Biology
<b>Brittany Manuel</b>	Psychology
<b>Megan Touhey</b>	Social Studies
<b>Nathan Cottrell</b>	Teaching Assistant

**Non-Instructional:**

Accept the letter of resignation, for retirement purposes, from **Larry Jones** effective May 5, 2017.

Approve the appointment of **Danielle Sheriff** to the position of Registered Nurse (RN) effective March 27, 2017.

Approve the appointment of **Julie West** to the position of Cleaner effective March 15, 2017.

Appoint the following people as **Non-Instructional Substitutes** for the 2016-17 school year:

<b><u>Name</u></b>	<b><u>Position</u></b>
<b>Rose Stevenson</b>	RN (School Nurse)
<b>Ciara Oliver</b>	LPN (School Nurse)
<b>John Pickard</b>	Bus Driver
<b>Onna Jean Muleucis-Votra</b>	Food Service Worker
<b>Danielle Sheriff</b>	RN (School Nurse)
<b>Nathan Cottrell</b>	Cleaner, Aide

**Informational Items**

- **Fundraising Updates**-Fundraising updates were provided for the Intermediate School.
- **Staff Updates**-Staff updates were provide for new BOCES staff located within our district.
- **Junior High Modified Schedule**-Mr. Turck provided information on a proposed modified schedule for the June 2017 regents students who will be taking exams.
- **March 17<sup>th</sup> Staff Development Schedule**-A schedule of staff development activities for the March 17<sup>th</sup> staff development day was provided.
- **Draft 2017-18 District Calendar**-A draft of the 2017-18 district calendar was discussed.

**Board Committee Reports**

- *Audit*-Mr. Morenus noted a memo that the Audit Committee received regarding the External and Internal Auditors.
- *Budget & Finance*-No report.
- *Policy*-The Policy Committee recently met and reviewed the numerous policies presented earlier in the agenda for deletion and first reading.
- *Community Relations*-No report.

**District Committee Reports**

- *Professional Staff Development Committee (PSDC)*-No report.
- *Health Advisory*-No report.
- *APPR*-No report.
- *Classroom-Technology Advisory Group (C-Tag)*-No report.
- *Character Education*-Minutes were provided from the March 1<sup>st</sup> committee meeting.
- *Instructional Leadership*-No report.
- *Facilities*-No report.
- *Safety*-No report.

**Board Member Activities**

- Mr. Kilmer, Mr. Lira, Mr. Morenus, Mr. Sweeney. Mr. Fagerheim and Mrs. Apker all attended at least one showing of *Seussical the Musical*.
- Mr. Lira, Mr. Morenus, Mr. Sweeney, Mr. Fagerheim, Mr. Kilmer, Mr. Quinlan and Mrs. Apker all attended the Ribbon Cutting/Open House for the gymnasium and locker rooms at the High School.
- Mr. Fagerheim also attended an event honoring National History Day where his son took home a 1<sup>st</sup> place award.

**Upcoming Events**

- March*
- 16-Board of Education
- 17-Staff Development Day (No School)
- 20-All District Instrumental Concert
- 22-All District Vocal Concert
- 23-EL Grade 1 Concert
- 25-NYSSMA Solo Festival
- 27-31 EL Kindergarten Registration
- 28-Board of Education
- 28-30 Grades 3-8 NYS Exams

31-8<sup>th</sup> Grade Career Day

*April*

1-Cabaret Concert

7-IN 5<sup>th</sup> Grade Play

10-JH Orientation

11-Board of Education

12-EL Kindergarten Grandparents Concert

14-Good Friday (No School)

16-Easter

17-21-Spring Recess (No School)

24-Board of Education

24-Music Department Demo Concert

27-EL 2<sup>nd</sup> Grade Play

**Closing Remarks**

- There were no closing remarks.

**Adjournment**

Motion by Kilmer, seconded by Morenus, that the meeting be adjourned at 8:08 PM.

Yes	8	Motion Carried
No	0	