

**Memo**

To: Ms. Ruscio

From: Mr. Van Etten



Date: October 25, 2016

**Regarding: High School Band & Choir – New York City Festival of Music: New York, NY**

I am recommending to you and the Board of Education the approval of the Homer High School Band and Choir attending the New York City Festival of Music in New York City from April 7-9, 2016. Students will be performing difficult music with constructive feedback from judges. The trip will follow our practices and procedures for overnight trips. Mrs. McLaughlin and Mr. DiGennero will be the lead supervisors for this trip with approximately 100 students participating. There will be one chaperon per ten students as required in our policies.

I am happy to answer additional questions. Thank you for your support of these important learning experiences.

Cc: Transportation

With Attachments

HOMER CENTRAL SCHOOL  
BOARD OF EDUCATION  
Field Trip Request Form

School Group/Organization: Homer HS Bands & Choirs

Destination: New York City Festival of Music

Field Trip Dates (Departure-Return): 4/7/17 - 4/9/17 Date submitted: 10/19/16

Advisor(s): Cara K-B McLaughlin  
Dave DiGennaro Number of Students: 100 Number of Chaperones: 10+

**2 of the Chaperones must be staff members**

Chaperone Names: Cara K-B McLaughlin Greg Wakeman  
Dave DiGennaro Parents TBD

Building: High School

School Days Absent: 4/7/17

Explanation: Students will compete  
in the Festival of music and  
do cultural activities in  
New York City

Cost to Student: \$450 → scholarships available

Fund Raising Required: None required - 3 available - Cookie Dough Sale  
Frozen Food Sale  
Chocolate bar sale

Transportation (Circle one): School Bus Charter Airplane Other

Itinerary (Use other side or include attachment):

Purpose of Trip (Educational Value): To have our bands and choirs  
compete performing difficult music, get constructive  
feedback from judges, see a Broadway musical, and  
tour musical sites in New York City.

**\*It is the responsibility of the teacher organizing this activity to inform parents of the possibility that all or part of any deposit may be lost in the event the School Board or Administration is forced to cancel this trip.**

Approved by Administrator: [Signature]  
(Administrator's Signature)

10/19  
(Date Approved)

Submitted to Board of Education for Approval: \_\_\_\_\_

## NYC “Loose” Trip Itinerary

### Friday 4/7

- 7:00 AM – leave from Homer (bag lunch on the bus)
- 1:00 PM – start the afternoon of performances
- 6:00 PM – leave for dinner
- 7:30 PM – Ride the Staten Island Ferry
- 9:00 PM – leave for hotel at Homewood Suites in E. Rutherford, NJ
- 11:30 PM – lights out

### Saturday 4/8

- 7:30 AM – Breakfast
- 8:30 AM – Leave for Manhattan
- 10:00 AM – Awards ceremony
- 12:00 PM – Lunch/Shopping on your own
- 3:00 PM – Lincoln Center Tour
- 5:30 PM – Dinner at Dallas BBQ – Midtown Manhattan
- 8:00 PM – Broadway performance of “Aladdin”
- 10:30 PM – Back to Hotel
- 11:30 PM - Lights Out

### Sunday 4/9

- 9:00 AM – Checkout and depart for South Street Seaport
- 10:30 AM – Walk about south Manhattan. Shopping/lunch on your own
- 2:00 PM – Leave for Homer
- 7:00 – Arrive back at Homer HS

### Trip Estimated Cost:

- \$75 for 2 55 seat coach buses
- \$80 for a Broadway show (planning on “Aladdin”)
- \$80 hotel fee per student
- \$150 Festivals of Music fee (chaperones will be @ \$50)
- \$15 Dinner at Dallas BBQ, midtown manhattan
- \$400 Total