

Homer Central School District PROPOSED COURSE ADDITIONS/DELETIONS FORM

Whenever a course is added or deleted, it is extremely important that the appropriate procedures are followed. This ensures all individuals concerned have input and understand the implications of the change.

The teacher or administrator desiring to add or delete a particular course should meet with the department Curriculum Area Lead Teacher (CALTs)/Director and discuss the rationale for desiring the change. All implications of the change should be discussed. Following the meeting, the teacher completes the following Proposed Course Addition/Deletion Form and presents it to the CALT/Director for his or her recommendation.

Course Title: Experience in Science Laboratory Management/Research Ⓐ Add or Delete (circle one)
Department: Science
School: Homer High School
Rationale: Students who are pursuing a science degree in college benefit from advanced “hands on” experience with laboratory procedures and experimental design/execution. The knowledge gained through this course will be directly applicable to their college laboratory experiences and can also be used as a gateway to conducting research in a professor’s lab. Being challenged to think critically will broaden their cognitive abilities, which is a trait that colleges are looking for.
Anticipated Student Outcomes: Students will gain experience in routine laboratory procedures including but not limited to media and solution preparation, maintenance of living specimens, use of experimental equipment, proper methods in laboratory safety. They will exhibit independence in the lab setting using higher order cognitive skills to problem solve.
Duration of Course: 2 semesters
Proposed Units of Credit: ½ credit pass/fail
Class Sessions per Week: Every other day - all year
Prerequisites: Permission of teacher &/or AP Biology
Grade Level Appropriateness: Freshman-Senior Junior - Senior
Projected Student Enrollment: 2-4 students
Estimated Number of Sections: 1
Staff Needed: 1 teacher/supervisor

Course Addition Budget

Estimated Costs – Year 1

A. Staff

Number of Staff (not including CALT): _____ at _____ for _____ hours = \$ _____
Contractual Rate

B. Outside Consultants: _____ at \$ _____ per day = \$ _____

C. Materials & supplies needed for curriculum mapping
that are not available in your building. = \$ _____

Note: Approved courses must go through the District's textbook selection process. Budget for textbook and other resources is not required at this time.

Recommendation:

1. Curriculum Area Lead Teacher

Name: Diane Williams Department _____ Date: _____
Recommended / Denied
(Please circle)

2. Building Principal

Name: [Signature] Date: _____
Recommended / Denied
(Please circle)

3. Review by CALT group

Name: Diane Williams Date: _____
Recommended / Denied
(Please circle)

4. Director of Instruction and Evaluation

Name: Linda Stumaly Date: 9/15/16
Recommended / Denied
(Please circle)

5. Instructional Leadership Council

Name: Linda Stumaly Date: 9/21/16
Recommended / Denied
(Please circle)

6. Superintendent

Name: Mary S. Roscio Date: 9-21-16
Recommended / Denied
(Please circle)

Comments: _____