

Memo

To: Ms. Ruscio

From: Mr. Van Etten

A handwritten signature in blue ink, appearing to be 'M. Van Etten', is written over the 'From' field.

Date: September 21, 2016

Regarding: High School Field Trip Activities – September 27th Board of Education Meeting

Environmental Club

Tupper Lake
(Youth Climate Conference)

November 2 – 4, 2016

FIELD TRIP REQUEST FORM

(Day trips within NYS...excluding NYC)

BOARD ABOUT 1/26

DATE OF REQUEST: 9/20/16

TEACHER'S NAME: ROBERT NASIATKA

DESTINATION: TUPPER LAKE DATE(S) 11/2-11/4

DEPARTURE TIME: 12:00 RETURN TIME: 6:00

VEHICLE REQUESTED (Check one): SEDAN VAN BUS

CLASS/GROUP: ENVIRONMENTAL SUBURBAN CLUB

NUMBER OF STUDENTS: 60

CHAPERONES: NASIATKA KIZAUSS

DESCRIBE BRIEFLY HOW THE FIELD TRIP WILL HELP MEET YOUR GOALS AND OBJECTIVES FOR THE COURSE: _____

YOUTH CLIMATE CONFERENCE

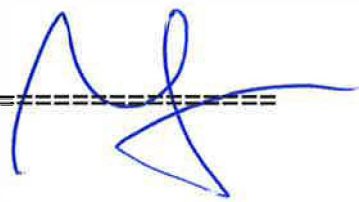
If a permission slip is required, please make sure you take care of this. Parents should be aware that in the event the Administration or the Board of Education is forced to cancel a trip for reasons of student safety, any deposit may be lost.

List students in alphabetical order, who will be going on the field trip. If you need space, please use the back of this form. Attendance and Nurse's Office must receive list of students who will be out of the building.

===== STUDENTS TO BE ANNOUNCED.

===== Return this form to the Principal's Office...

Put in a **VEHICLE TRANSPORTATION REQUEST** (Online)
Request a sub if needed



HOMER CENTRAL SCHOOL
BOARD OF EDUCATION
Field Trip Request Form

School Group/Organization: ENVIRONMENTAL CLUB

Destination: TUPPER LAKE

Field Trip Dates (Departure-Return): 11/2 Date submitted: 11/4

Advisor(s): NASIATWA
KRAUSS Number of Students: 6 Number of Chaperones: 2

2 of the Chaperones must be staff members

Chaperone Names: SAME

Building: HIGH SCHOOL School Days Absent: 2.5

Explanation: SUSTAINABILITY STUDY
OF THE DISTRICT

Cost to Student: \$ 100

Fund Raising Required: No

Transportation (Circle one): School Bus Charter Airplane Other
SUBURBAN

Itinerary (Use other side or include attachment):

Purpose of Trip (Educational Value): WORKING ON THE
DISTRICTS CARBON FOOTPRINT AND
BRINGING IDEAS BACK THROUGH OTHER
DISTRICTS IN THE STATE. FROM

***It is the responsibility of the teacher organizing this activity to inform parents of the possibility that all or part of any deposit may be lost in the event the School Board or Administration is forced to cancel this trip.**

Approved by Administrator: [Signature]
(Administrator's Signature)

9/20
(Date Approved)

Submitted to Board of Education for Approval: _____