



**Date:** August 9, 2016

**Kind of Meeting:** Regular

**Place:** High School

**Members Present:** Sonia Apker, Keith Fagerheim, Mike Kilmer, Joaquin Lira, Luke Morenus, Bill Pedrick, Dave Quinlan, Martin Sweeney and Levi Sutton

**Members Absent:** None

**Others Present:** Superintendent Ruscio, Director of Business & Finance Falls, Director of Instruction and Evaluation Llewellyn, District Clerk Yacavone, Administrators, Guests

President Apker called the meeting to order at 6:32 PM.

#### **Executive Session**

Motion by Morenus, seconded by Quinlan, that the Board enter into an executive session at 6:34 PM to discuss the employment history of a particular person(s)

Yes	9	Motion Carried
No	0	

Returned from Executive Session at 7:00 PM.

#### **Pledge of Allegiance to the Flag**

#### **President's Comments**

- **Remarks**-President Apker welcomed the group.
- **Correspondence**-There was no correspondence.
- **Updates to Agenda**-There were no updates to the agenda.

#### **Approval of Minutes**

Motion by Quinlan, seconded by Sweeney, that the Clerk's minutes of the July 12, 2016- regular meeting be approved as presented. (Board Notes Item A)

Yes	9	Motion Carried
No	0	

#### **Approval of Minutes**

Motion by Kilmer, seconded by Pedrick, that the Clerk's minutes of the July 12, 2016- reorganizational meeting be approved as presented. (Board Notes Item B)

Yes	8	Motion Carried
No	0	
Abstain	1	(Sutton)

#### **Superintendent's Report**

- **Remarks/Highlights:**
  - There will be a Cortland County Job Fair for 2016-17 Substitutes on August 16, 2016 at OCM BOCES.
  - Superintendent Ruscio shared the news clip on the Healthy Cortland Innovative Readiness Training (IRT) and also noted what a successful event it was for our community. Superintendent Ruscio also thanked staff for their endless hours of assistance to the success of the program.
  - James Denkenberger, Cortland County Legislature, also addressed the Board and Superintendent Ruscio thanking them for hosting the Innovative Readiness Training.

- **Correspondence:**

- The 2016 Commencement Ceremony Brochure was passed for those who were not able to attend graduation.

**New Business**

**Items Requiring Board Action**

**Warrants and Claims Auditors Report**

Motion by Sutton, seconded by Morenus, that the Board approve the following Warrants: (Board Notes Item C)

Yes	9	Motion Carried
No	0	

**Warrants**

T&A	\$3,608,034.56
General Fund 1	\$526,168.14
General Fund 2	\$796,977.29
General Fund 3	\$29,131.37
School Lunch Fund 2	\$52,246.29
Federal Fund 1	\$354.19
Federal Fund 2	\$895.36
Capital Fund 1	\$227,162.29
Capital Fund 2	\$814,222.18
Capital Fund 3	\$903

**Treasurer’s Report**

Motion by Morenus, seconded by Kilmer, that the Board approve the following Treasurers’ Reports: (Board Notes Item D)

Yes	9	Motion Carried
No	0	

**Treasurers’ Reports**

General Fund	June
Capital Fund	June
School Lunch	June
Trust & Agency	June
Federal Fund	June
Workers’ Compensation	June
Payroll	June
Extra-classroom Activity Fund	June

**Investment Summary:** No action required. (Board Notes Item E)

**Budget Status Report/Revenue Status Report:** No action required. (Board Notes Item F)

**Reports from the Committee on Special Education**

Motion by Sweeney, seconded by Sutton, that the Board accept the Reports from the Committee on Special Education: (Board Notes Item G)

Yes	9	Motion Carried
No	0	

**Chemical Hygiene Plan**

Motion by Morenus, seconded by Sutton, that the Board approve the District’s Chemical Hygiene Plan: (Board Notes Item H)

Yes	9	Motion Carried
No	0	

**Disposal of Surplus Items**

Motion by Kilmer, seconded by Sweeney, that the Board approve the items for disposal as listed: (Board Notes Item I)

Yes 9 Motion Carried  
No 0

**Field Trip Request (Odyssey Yearbook)**

Motion by Sweeney, seconded by Morenus, that the Board approve the request from Ms. Calkins and Mrs. Reif to travel with two students to Connecticut to attend the National Yearbook Workshop from August 16-18, 2016: (Board Notes Item J)

Yes 9 Motion Carried  
No 0

**Field Trip Request (World Food Institute)**

Motion by Sweeney, seconded by Kilmer, that the Board approve the request from Mrs. Andersen to take one student to Iowa from October 16-18, 2016 to attend the World Food Institute: (Board Notes Item K)

Yes 9 Motion Carried  
No 0

**Capital Project Change Order GC-016**

Motion by Pedrick, seconded by Morenus, that the Board approve Change Order GC-016: (Board Notes Item L)

Yes 9 Motion Carried  
No 0

**Capital Project Change Order HC-002**

Motion by Morenus, seconded by Sutton, that the Board approve Change Order HC-002: (Board Notes Item M)

Yes 9 Motion Carried  
No 0

**Tax Certiorari Reserve Resolutions**

Motion by Quinlan, seconded by Sweeney, that the Board approve the Tax Certiorari Reserve Resolutions: (Board Notes Item N)

Yes 9 Motion Carried  
No 0

**Resolution for Asbestos Abatement Contractor**

Motion by Morenus, seconded by Pedrick, that the Board accept the Bid for Asbestos Abatement from Genesee Environmental, LLC: (Board Notes Item O)

Motion by Pedrick, seconded by Kilmer that the Board table the acceptance of the Bid for Asbestos Abatement until further details/information is researched.

Yes 9 Motion Carried  
No 0

**Budget Transfers**

Motion by Morenus, seconded by Pedrick, that the Board approve the Budget Transfers over \$10,000: (Board Notes Item P)

Yes 9 Motion Carried  
No 0

**2016-17 Technology Plan**

Motion by Sweeney, seconded by Morenus, that the Board approve the 2016-17 Technology Plan: (Board Notes Item Q)

Yes 9 Motion Carried  
No 0

**Community Voices**

- There were no community voices.

**Personnel**

Motion by Sweeney, seconded by Pedrick, that upon recommendation of Superintendent Ruscio, the following personnel items be approved as presented:

Yes 9 Motion Carried  
No 0

**Instructional:**

Accept the letter of resignation, for retirement purposes from **Karen Lang**, from her position of High School Vice Principal effective January 20, 2017.

Accept the letter of resignation from **Jennifer O’Callaghan** from her position of School Social Worker effective August 4, 2016.

Accept the letter of resignation from **Timothy Taylor** from his position of Music Teacher effective August 10, 2016.

Approve **Abolishing** the position of Reading Teacher.

Approve the **Creation** of a Special Education Teacher and a 12-month Vice Principal.

Approve the appointment of **Kara Schneider** to a 3 year probationary appointment in the School Administration Tenure area to begin September 9, 2016, to be completed September 8, 2019\*\* at a salary per contract. Mrs. Schneider holds a School District Leader Professional Certificate.

Approve the appointment of **Gregory Wakeman** to a 4 year probationary appointment in the Music Tenure area to begin September 1, 2016, to be completed August 31, 2020\*\* at a salary per contract. Mr. Wakeman has Initial Certification in Music.

Approve the appointment of **Venessa Atkinson** to a 4 year probationary appointment in the Special Education Tenure area to begin September 1, 2016, to be completed August 31, 2020\*\* at a salary per contract. Ms. Atkinson has Professional Certification in Students with Disabilities.

Approve the attached list of **Co-Curricular** appointments for the 2016-17 school year.

Approve the following as **2016-17 Committee on Special Education (CSE) Member(s)**:  
Mary Beth Mathey

Approve the following as **Student Teacher(s)** for the fall term:  
Dustin White with Michelle Combs

Appoint the following people as **Instructional Substitutes** for the 2016-17 school year:

<b><u>Name</u></b>	<b><u>Certification/Degree Area</u></b>
<b>Jennifer Redenback</b>	Political Science
<b>Cindy Bartholomew</b>	Elem. Ed.

**Non-Instructional:**

Accept the letter of resignation, for retirement purposes, from **Gary Busby** from his position of Mechanic effective August 31, 2016.

Accept the letter of resignation from **Ashley Johnson** from her position of Cleaner effective August 5, 2016.

Accept the letter of resignation from **John Pickard** from his position of Bus Driver effective August 22, 2016.

Approve the appointment of **Randy Holl** to the position of Bus Driver effective September 1, 2016.

Approve the appointment of **Melody Scanlon** to the position of Registered Nurse effective August 10, 2016.

Appoint the following people as **Returning Non-Instructional Substitutes** for the 2016-17 school year:

*Food Service Workers:*

Barbara Chace  
Laura Corpora  
Joan Lieber  
Judith Smith  
Mary Stupke

Appoint the following people as **Non-Instructional Substitutes** for the 2016-17 school year:

**Connie Becker**-Clerk  
**Kevin Reese**-Bus Driver  
**Sharon Lanphear**-Food Service Worker

*\*\*This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012-3 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) out of four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period the teacher/administrator shall not be eligible for tenure at that time.*

#### **Informational Items**

- **Fundraising Updates**-Fundraising updates were provided for the High School.
- **Chromebook Initiative**-Information on Chromebooks and Google Apps for student use was shared.
- **Transportation Letter**-A letter regarding a hazardous road in the district was provided.
- **2016-17 Board of Education Presentation Schedule**-The Board discussed options for 2016-17 Board presentations.
- **Mechanic Position**-A discussion took place on staffing in the bus garage as a result of the mechanic retirement noted above. It was agreed that the mechanic position will be kept and a search will start for the replacement.

#### **Board Committee Reports**

- *Audit*-Mr. Pedrick noted that the Audit Committee met prior to the Board meeting to discuss the recent external audit.
- *Budget & Finance*-No report.
- *Policy*-No report.
- *Community Relations*-No report.

#### **District Committee Reports**

- *Professional Staff Development Committee (PSDC)*-No report.
- *Health Advisory*-No report.
- *APPR*-No report.
- *Classroom-Technology Advisory Group (C-Tag)*-No report.
- *Character Education*-No report.
- *Instructional Leadership*-No report.
- *Facilities*-No report.
- *Safety*-No report.

#### **Board Member Activities**

- Mr. Sweeney and Mr. Kilmer both noted that they participated in various activities at the Healthy Cortland Innovative Readiness Training.
- Mr. Pedrick attended two OCM BOCES committee meetings.

**Upcoming Events**

*August*

9-Board of Education

23-Board of Education

25-New Staff Orientation

*September*

1-Staff Development Day

5-Labor Day

6-First Day of Classes for Students

**Closing Remarks**

- There were no closing remarks.

**Adjournment**

Motion by Kilmer, seconded by Pedrick, that the meeting be adjourned at 8:41 PM.

Yes	9	Motion Carried
No	0	