

2015

7560

Students

NEW

**SUBJECT: SUPERVISION OF STUDENTS**

Students working on any activity must be supervised by the teacher/staff member in charge of the activity. This applies to all activities and the permission to hold practices or meetings must not be granted unless a teacher/staff member is definitely in charge.

- a) Teacher/Staff member in the School District will be responsible for the supervision of all students in either their class or their after school activities.
- b) Teacher/Staff member will maintain supervision over the school dressing rooms by personally being present during the dressing periods.
- c) Teacher/Staff member are responsible for the supervision of their students through the end of the activity. This may entail bus duty, or making sure students have transportation home, and remaining with students until all students have been picked up.
- d) Teacher/Staff member should not transport students in their personal vehicles.
- e) Teacher/Staff member in the elementary grades will be responsible for the playground supervision of all the children under their jurisdiction during the recess periods.
- f) Students are not to be sent on any type of errand away from the building.
- g) All teachers and staff working directly with students who have a history of wandering or elopement (i.e., the act of a student who leaves or runs away from the premises without permission or notification, often referring to students who have autism spectrum disorder or diminished cognitive impairment) will be made aware of these concerns and of any existing behavioral intervention plan formulated to prevent or respond to instances of wandering or elopement.

NOTE: Refer also to Policy #3401 -- School Safety Plans

Adopted: 1988

# POLICY

2011

7560

Students

OLD

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- e) Students are not to be sent on any type of errand away from the building unsupervised.

Category: 7000 Students

Policy:

Type: R

Adopted:

Title: Bed Bugs

The Cortland Enlarged City School District ("CECSD") recognizes that the problem of bed bugs has been increasing in Cortland County. The goals of CECSD in creating procedural guidelines to deal with the problem of students reported to live in a home with a known or suspected infestation of bed bugs are:

1. To clarify and recognize the limits and scope of CECSD staff's responsibility;
2. To provide a consistent and appropriate response from the staff.

Clinical Manifestations:

The common bed bug (*Cimex lectularius*) is a small, flat insect that is reddish-brown in color, wingless, and ranges from one to seven millimeters in length. Bed bugs are visible to the naked eye and categorized as blood-sucking ectoparasites similar to head lice. Bed bugs feed on the blood of people and animals, but can survive for weeks to months without feeding. Bite marks (similar to that of a mosquito or flea bite) may appear on any part of the body. The affected areas of the skin may become slightly swollen, red and may be itchy and irritated. Bed bug infestations can also cause insomnia, anxiety, skin problems and secondary infections that arise from profuse scratching of the bites. Although bed bugs are not known to transmit diseases, infestations can cause a multitude of negative physical health, mental health and financial consequences.

Epidemiology:

Infestations usually occur in areas where people sleep. Bed bugs hide during the day in seams of mattresses, box springs, furniture, cracks and crevices. These insects typically bite at night while people are sleeping, injecting an anesthetic and anticoagulant that can prevent victims from feeling the bites.

Treatment:

- Bug bites should be kept clean and students should be discouraged from scratching to avoid secondary infections.
- Students with infected bug bites should be referred to their health care provider for treatment.

- If bed bugs are suspected, the family should consult with a licensed extermination company. Pesticides used incorrectly can cause illness and/or make the infestation worse by causing the bed bugs to hide where the pesticides will not reach them.
- Washing and drying bedding and clothing at high temperatures to kill bed bugs is recommended. Temperatures of at least 113 degrees Fahrenheit for one hour can kill bed bugs. Cleaning of the area where bed bugs are found and disposal of vacuum cleaner bags also are important.
- Zippered mattress, box springs, and pillow covers may be used to confine bed bugs for at least one year.

### Control Measures for School

- Students with suspected bed bug bites should not be excluded from school. If a student is reported to live in a home with a known or suspected infestation of bed bugs, the following steps should be taken:
- Contact the student's family to verify suspected infestation and to discuss school procedures.
- Advise the family to obtain professional assistance in eliminating bed bugs. The Health Department does not provide extermination services or resources. Families should contact an extermination company (check phone book or internet for local resources).
- Advise the family to store their child's freshly laundered clothing in sealed plastic bags until they are put on in the morning. This prevents bed bugs from hiding in the clothing and being carried to school.
- Advise the family that backpacks, lunchboxes, and other items that travel back and forth to school be inspected daily and stored in sealed plastic containers at home to prevent bed bugs from getting into them.
- At school, place student's personal belongings in a clear plastic bag instead of in the locker or cubby. Bags can be obtained from the Custodians. Seal the bag. Inspect daily for bed bugs. Bag may be reused as long as bugs are not observed in the bag. When the family reports that exterminator has resolved the issue, continue bagging for one week and then discontinue. Take steps to ensure student's privacy.
- Advise student to minimize sharing of personal items to reduce the risk of sharing items that have bugs on them.

- If bugs are observed in the student's classroom, collect the dead bug (use tape or some other method than minimizes damage to the bug) and place it in a plastic bag with a note indicating the location within the school that it was found. Contact the Building and Grounds Supervisor.
- If a classroom is determined to have evidence of infestation, Building and Grounds Supervisor and staff will work with the school principal to determine which members of the school community should be notified about the infestation.
- Continue to use these measures until successful treatment of the home has been verified.

ADOPTED BY THE BOARD OF EDUCATION

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