

## MEMO

**To:** Ms. Ruscio  
**From:** Mr. Van Etten  
**Date:** April 15, 2016

### **Subject: Proposed Program Needs and Classroom Relocations Resulting from Capital Project**

Attached, I have provided 2 sets of maps of the high school floor plan. On map one, I have identified non-district classrooms or non-instructional areas in orange and areas impacted and altered by the capital project in pink. Map two highlights new use for a space in yellow, a proposed classroom move in yellow and blue stripes, and areas unassigned as of yet after the project in blue. I have also attached a spreadsheet detailing usage by space.

Space available from relocation of administrative offices can be used to provide for 2 classrooms identified below for teachers without classroom stations currently. To realign and cluster teachers in common academic areas to promote collaboration, I am suggesting some movement of classrooms be considered.

#### **Program Needs and Classroom Relocations**

In looking at floor plans and configurations that have been presented as part of the current capital project, I have given thought to room assignments and program needs. The following section breaks these down by area.

##### **Teachers without classroom station**

Currently, Chris Young and Tom Chrysler do not have classroom space assigned. Mr. Young uses the Social Students work room for an office and floats throughout the Social Studies wing. Mr. Chrysler doubles up with Mrs. Peck and floats between all 3 World Language classrooms.

This plan suggests Mr. Young move to room 100, keeping him on the first floor. The health room would move to room 205, in space that opens as the testing center moves to former office space. Mr. Chrysler could move to room 41 in space open in clustering classrooms associated with PLTW.

Special education classrooms are used in renovations to other areas of the building Mrs. Wakula is currently using room 226, which is the former Biology Computer Pod. She is using Mrs. Patriarco's room for her one section of Instructional Study Block and co-teaches for the rest of her assignment. Mrs. Hartnett and Mrs. Collins are using space in room 236 and room 239 (also former computer pods) for resource room. All could also use room 245 can be used as a special education classroom in addition to the smaller office size spaces assigned.

The Testing Center and Alternative to Suspension both have needs to space. Rooms 102 and 103, currently the Instruction and Evaluation Offices, could fill this need.

Counselors currently share room 129. It is possible space in room 230 might be made available for this purpose.

**Technology and PLTW Lab**

One of the rooms lost currently in the capital project is the technology production lab. This area is needed to support prior program as well as new student programming needs from the Project Lead the Way program and CTE pathways in Architecture and Engineering. Project Lead the Way will require this space before continuing to approve our facilities for their program. The capital project floor plans as identified have the lab removed from classroom areas where Architecture and Engineering Instruction occurs, in space renovated from the existing district office. I have previously mentioned that maintaining the Engineering Computer Lab in Room 170 and moving the Architecture classroom and production lab space to rooms 163 and room 164 would put these 3 classroom spaces in a clustered area which will reduce supervision issues that have existed when these classrooms have been spread throughout the south wing.

**Common Math Wing and Language Wing**

Currently, Math classrooms are in 3 areas of the building. The need to relocate rooms 163 and 164 leads me to suggest the swap of the remaining 3 classrooms (165, 166, 167) with the 3 foreign language rooms (61, 64, and 66). This would cluster Math and World Languages in a common area of the building. The rooms displaced by technology would have filled rooms constructed in the current Superintendent's Office and the space identified as the production lab in the current district office space.

**Available Spaces after project completion**

Spaces used for the male changing space and physical education staff will become available when the capital project is completed. This may provide for space for the instructional coaches when the Library Conference Room is removed for the East Wing Elevator. Office space for the special education teacher previously assigned to room 161 might also be a use for these open area.

I am happy to discuss the further or to tour the building to physically identify current and proposed room assignments. As I have mentioned, very limited discussions on room movements and configurations have occurred. More discussion with staff may lend to some revisions in use.

cc: Mr. Falls  
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