



Date: January 12, 2016

Kind of Meeting: Regular

Place: Junior High School

Members Present: Sonia Apker, Katie Dwyer, Mike Kilmer, Joaquin Lira, Luke Morenus, Bill Pedrick, Levi Sutton, Martin Sweeney

Members Absent: None

Others Present: Superintendent Ruscio, Director of Business & Finance Falls, Director of Instruction and Evaluation Llewellyn, District Clerk Yacavone, Administrators, Guests

Executive Session

Motion by Dwyer, seconded by Morenus, that the Board enter into an executive session at 6:30 PM to discuss the employment history of a particular person(s).

Yes	8	Motion Carried
No	0	

Returned from Executive Session at 6:52 PM.

Public Hearing

- A Public Hearing took place regarding the District Safety Plan including a presentation by Ms. Kelly Neish, OCM BOCES Safety Officer, highlighting updates she has made to the District's Safety Plan.

President Apker called the meeting to order at 7:00 PM.

Pledge of Allegiance to the Flag

President's Comments

- **Remarks**-President Apker welcomed the group.
- **Correspondence**-None provided.
- **Updates to Agenda**-It was noted that there is an addendum to the agenda for personnel.

Approval of Minutes

Motion by Morenus, seconded by Kilmer, that the Clerk's minutes of the December 8, 2015- regular meeting be approved as presented. (Board Notes Item A)

Yes	8	Motion Carried
No	0	

Superintendent's Report

- **Remarks/Highlights:**
 - It was noted that the Homer Teachers' Association notified the District that they are prepared to start contract negotiations. Board members Apker and Sutton volunteered to assist with this process.
 - Mrs. Flood highlighted the Character Trait Banners that will be placed around the schools in the spring as part of the Character Education Program. Each banner highlights art work from students in relation to character traits.
 - Kudos was given to Suit-Kote for donating machinery and labor to assist the Baseball Backers in preparing a field in the Town of Preble for use this spring.
- **Correspondence:**
 - There was no correspondence.

Junior High Project Based Science Explorations

- Junior High teacher Jeff Lener, along with several of his science students, showcased projects they have recently completed in an attempt to do more hands-on project based learning.

Estimate of Revenues/Expenses (GAP) and Review of Budget Guidelines

- Director of Business & Finance Falls presented an estimate of district revenues and expenditures along with the projected budget gap for the 2016-17 budget. Superintendent Ruscio noted the Budget Guidelines have been updated to promote more community involvement. The Budget Guidelines will be presented for approval at the January 26, 2016 Board meeting.

New Business

Items Requiring Board Action

Warrants and Claims Auditors Report

Motion by Morenus, seconded by Pedrick, that the Board approve the following Warrants: (Board Notes Item B)

Yes	8	Motion Carried
No	0	

Warrants

T&A	\$2,278,993.07
General Fund 1	\$77,508.36
General Fund 2	\$76,805.14
General Fund 3	\$544,670.64
School Lunch Fund 1	\$123.05
School Lunch Fund 2	\$66,678.39
School Lunch Fund 3	\$4,342.63
Federal Fund 1	\$120.00
Federal Fund 2	\$20.00
Federal Fund 3	\$880.00
Capital Fund 1	\$762.47
Capital Fund 2	\$516.00
Capital Fund 3	\$628,222.11

Treasurer’s Report

Motion by Dwyer, seconded by Morenus, that the Board approve the following Treasurers’ Reports: (Board Notes Item C)

Yes	8	Motion Carried
No	0	

Treasurers’ Reports

General Fund	November
Capital Fund	November
School Lunch	November
Trust & Agency	November
Federal Fund	November
Workers’ Compensation	November
Payroll	November
Extra-classroom Activity Fund	November

Investment Summary: No action required. (Board Notes Item D)

Budget Status Report/Revenue Status Report: No action required. (Board Notes Item E)

Reports from the Committee on Pre-school Special Education

Motion by Sweeney, seconded by Lira, that the Board accept the Reports from the Committee on Pre-school Special Education: (Board Notes Item F)

Yes	8	Motion Carried
No	0	

Reports from the Committee on Special Education

Motion by Sweeney, seconded by Sutton, that the Board accept the Reports from the Committee on Special Education: (Board Notes Item G)

Yes 8 Motion Carried
No 0

Town of Truxton Request

Motion by Dwyer, seconded by Lira, that the Board approve the request from the Town of Truxton to take possession of the list of Hartnett Historical Items as noted: (Board Notes Item H)

Motion by Pedrick, seconded by Dwyer, to amend the motion noted above to approve the request from the Town of Truxton to take possession of the list of Hartnett Historical Items excluding Item 13.

Yes 8 Motion Carried
No 0

Disposal of Surplus Items-Books

Motion by Morenus, seconded Kilmer, that the Board approve the Disposal of Surplus Books: (Board Notes Item I)

Yes 8 Motion Carried
No 0

Disposal of Surplus Items-Tech

Motion by Morenus, seconded Dwyer, that the Board approve the Disposal of Surplus Technical Items: (Board Notes Item J)

Yes 8 Motion Carried
No 0

High School FFA Field Trip Request

Motion by Sweeney, seconded Sutton, that the Board approve the FFA Field Trip Request to Albany from February 8-9, 2016 to attend the Farm Bureau Governmental Awareness Institute: (Board Notes Item K)

Yes 8 Motion Carried
No 0

Resignation of Board Member Mathey

Motion by Morenus, seconded Dwyer, that the Board accept the Letter of Resignation from Mary Beth Mathey from her seat on the Homer CSD Board of Education effective December 31, 2015: (Board Notes Item L)

Yes 8 Motion Carried
No 0

Appointment of Homer CSD Board of Education Member

Motion by Sweeney, seconded Pedrick, that the Board appoint David Quinlan to the vacant Board seat effective immediately through June 30, 2016: (Board Notes Item M)

Yes 5 Motion Carried
No 3 (Dwyer, Lira, Sutton)

Personnel

Motion by Dwyer, seconded by Lira, that upon recommendation of Superintendent Ruscio, the following personnel items be approved as presented:

Motion by Morenus, seconded by Dwyer, that upon recommendation of Superintendent Ruscio, the following personnel items be approved as presented, with the removal of Item 1 on the addendum:

Yes 8 Motion Carried
No 0

Instructional:

Approve the leave without pay request from **Allison Kannus** from her position of Teacher, following her post-partum disability period through June 30, 2017. Mrs. Kannus has an estimated due date of May 2016.

Approve the following as **Tutors** for the 2015-16 school year:

Michelle Aguirre
Amanda Kenigsberg
Bryan Arochas

Appoint the following as **Volunteers** for the 2015-16 school year:

Elementary School
Melissa Eccleston
Laura Harding

High School
Aonghus Withers
Patrick Clune
Jennifer Turck
Devon Drake

Appoint the following as **Student Teacher(s):**

Elementary
Ashley Drake with Linda Priest

Intermediate
Adrienne Wood with Kathleen Totman
Grace Tryon with Jaclyn Giamichael
Amanda Rudy with Kathleen Fulton
Cayla DiSalvo with Lisa Higgins
Sara Bulman with Stacy Brown
Julianna Bertoni with Heather Slade
Megan Alo with Jennie Guy

Junior High
Jordan Prignon with Cassandra Shurtleff
John Weilert with Tracey Dugan
Christopher Cook with Karen Exelby
Krista Caputo with Alison Mastroe

Appoint the following as **Practicum Student(s):**

Elementary
Jeremy Thide with Cathy Warren
Amy Minkewicz with Kelly Reppenhagen

High School
Kelsey Logan with Gina Kinsella

Appoint the following as **Graduate Intern(s):**

Elementary
Jori King
Rachel Niver
Rachel Parker

Appoint the following people as **Instructional Substitutes** for the 2015-16 school year:

<u>Name</u>	<u>Certification/Degree Area</u>
McKenna L'Hommedieu	P.E.
Alice Bauder	Teaching Assistant
Kelly Timko	Music
Kevin Makarewicz	P.E.
Joseph Heider	Music
Christopher Handlemann	Biology
Jason Crawford	Chemistry
Nicholas Dunn	P.E.

Non-Instructional:

Approve the appointment of **Lori Bogacz** to the position of Food Service Worker effective January 13, 2016.

Accept the letter of resignation from **Kenneth Morgan** from his position of Bus Driver effective January 12, 2016.

Approve the appointment of **Kenneth Morgan** to the position of Bus Aide effective January 13, 2016.

Appoint the following people as **Non-Instructional Substitutes** for the 2015-16 school year:

- Mary Stupke-Food Service Worker
- Alice Bauder-Aide
- Crystal Davies-Cleaner
- Kathleen Brooks-Cleaner
- Jayne Farkas-Nurse

Personnel Continued

Motion by Pedrick, seconded by Morenus, that the Board *Deny* the following Instructional Personnel Request:

Yes	8	Motion Carried
No	0	

Instructional:

Approve the Un-paid Leave of Absence Request from **Ellen Garrett** from her position of teacher effective February 1, 2016 through May 3, 2016, for the purposes of an educational sabbatical.

Informational Items

- **Fundraising Updates**-Fundraising updates were provided from the High School.
- **2016-17 Program of Studies**-Principal Van Etten provided the *2016-17 Program of Studies*.
- **Head Start Staff Update**-Updates for Head Start staff housed at the Elementary School were provided.
- **OCM BOCES Instructional Support-APPR**-Information regarding instruction support from OCM BOCES was shared.
- **Letter from U.S. Representative Richard Hanna**-A letter highlighting the Early and Secondary Education Act (ESEA) from U.S. Representative Richard Hanna was discussed.
- **Cortland Counts Community Forum**-Information on a Community Forum hosted by Cortland Counts was shared.
- **Seven Valley New Tech High School Invitation**-An invitation to a presentation and update on the Seven Valley New Tech High School was extended to Board members on behalf of Mr. Michael Hoose, Superintendent of Schools at Cortland city School District.
- **3rd Annual Public Education Community Forum**-Information on a Public Education Community Forum was provided.
- **Quarter 1 Data**-Superintendent Ruscio discussed the Quarter 1 Data as previously presented at the December 8, 2015 Board meeting.
- **Construction Progress Report (Oct./Nov. 2015)**-A progress report to date was provided.

Community Voices

- There were no community voices.

Board Committee Reports

- *Audit*-No report.
- *Budget & Finance*-The Budget & Finance Committee met on January 6th where they prepared the Budget Presentation for this Board meeting.
- *Policy*-Next meeting...January 14th.
- *Community Relations*-No report.

District Committee Reports

- *Professional Staff Development Committee (PSDC)*-Minutes provided by Director Llewellyn from the December 10, 2015 meeting.
- *Health Advisory*-Minutes provided by Director Llewellyn from the December 9, 2015 meeting.
- *Safety*-No report.
- *APPR*-No report.
- *Classroom-Technology Advisory Group (C-Tag)*-No report.
- *Character Education*-No report.
- *Instructional Leadership*-Minutes provided by Director Llewellyn from the December 16, 2016 meeting.
- *Facilities*-No report.

Board Member Activities

- Mr. Sweeney attended the opening of the Time Capsule and also a SUNY Cortland Student Presentation.
- Mr. Kilmer gave a “shout-out” to Kennedy Hardwood for donating red oak for the rebuilding of podiums for the Intermediate and High School music programs as coordinated by the Music Boosters.
- Mr. Lira attended both the Junior High and High School holiday concerts.
- Mrs. Apker attended the High School, Junior High and 5th grade holiday concerts as well as the Intermediate School talent show.
- Mr. Pedrick attended a CNY Director meeting.

Upcoming Events

January

- 12-Board of Education
- 15-16 All-County Choir Festival
- 18-Martin Luther King Day (No School)
- 20-JH 8th Grade Parent Night
- 23-HS Semi-Formal at the Center for the Arts
- 26-Board of Education
- 26-29 Regents
- 29-Early Release Day (1/2 Day for Students)

February

- 5-6 HS Area All-State
- 5-6 JH Musical
- 9-Board of Education
- 10-Bus Driver Appreciation Day
- 15-19 Winter Recess (No School)
- 23-Board of Education
- 25-IN Science Fair
- 26-All-County Elementary Band/HS Jazz

Closing Remarks

- There were no closing remarks.

Adjournment

Motion by Sweeney, seconded by Kilmer, that the meeting be adjourned at 8:31 PM.

Yes	8	Motion Carried
No	0	