

Memo

To: Ms. Ruscio
From: Mr. Van Etten
Date: 8 October 2015
Regarding: Field Trip Requests

I am recommending your approval and approval by the Board of Education of the following anticipate trips attached.

Environmental Club High School Climate Summit

Robert Nasiatka will be the lead supervisor. The trip will allow students in the Environmental Outing Club to participate in the Youth Climate Summit in Otter Lake, NY. Students will leave November 11th and will return November 13.

Winter guard Regional Competition

Winter guard is requesting permission to attend the annual regional competition. This year this will be in West Long Branch, NJ. Shannon Spaulding will be the lead supervisor. Students will leave on March 18 and return March 20, missing 1 day of school.

International Club Trip

International Club is requesting permission to begin the recruitment phase of r a trip to Quebec City, Quebec Canada. The trip is proposed for January 13-16, 2017. Students would leave Friday afternoon, missing a portion of the school day. Claire Le Roux is the lead supervisor for this trip.

All trips will follow our practices and procedures for overnight trips. I am happy to answer additional questions. Thank you for your support of the important learning experiences.

HOMER CENTRAL SCHOOL
BOARD OF EDUCATION
Field Trip Request Form

School Group/Organization: Winterguard

Destination: WEST LONG BRANCH NJ

Field Trip Dates (Departure-Return): March 18-20, 2016 Date submitted: 9/18/16

Advisor(s): R. Spalding Number of Students: 10 Number of Chaperones: 5 +
S. Spalding

2 of the Chaperones must be staff members

Chaperone Names: Shanna Spalding Maley Zurell
Jessica Palmer

Building: High School School Days Absent: Friday, March 18

Explanation: Since the competition begins early Saturday morning we need to get there Friday

Cost to Student: Paid through fundraising → At most \$100, but usually we fund

Fund Raising Required: Home Show

Transportation (Circle one): School Bus Charter Airplane Other

Itinerary (Use other side or include attachment):

Purpose of Trip (Educational Value): Competition on a "big stage,"
enhanced teamwork skills, meeting peers from other districts

***It is the responsibility of the teacher organizing this activity to inform parents of the possibility that all or part of any deposit may be lost in the event the School Board or Administration is forced to cancel this trip.**

Approved by Administrator: [Signature] 9/23/16
(Administrator's Signature) (Date Approved)

Submitted to Board of Education for Approval: 9/23 (Roll 10/13 MTR)

West Long Branch, NJ Itinerary

Friday, March 18

- Bus departs from High School @ 7:30 a.m. (subject to change – may be noon, depending on bus company)
- Arrive in West Long Branch, New Jersey approximately 3-4 p.m. (lunch stop around 12-1 p.m.)
- Practice
- 10 p.m. lights out

Saturday, March 19

- 6 a.m. wake-up call (subject to change based on practice time)
- Two hour practice (usually 8-10 or 10-12)
- Perform in prelims in early afternoon
- Dinner
- Possible p.m. performance
- 11 p.m. lights out

Sunday, March 20

- Breakfast
- Depending on how well the guard did on Saturday, the girls could either be practicing and performing, or simply attending the show!
- Leave for Homer around 2 p.m.; arrive between 7-8 p.m.