

**Homer Central School District
PO Box 500
Homer, New York 13077-0500**

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**Michael J. Falls
Director of Business and Finance & Facilities III**

MEMORANDUM

To: BOE/Kelli Yacavone, District Clerk
From: Michael J. Falls, Director of Business, Finance and Facilities III
Re: PROVIDER OF AUCTIONEER SERVICES FOR THE SALE OF THE HARTNETT SCHOOL BUILDING:
Date: June 9, 2015

Please find attached a resolution to select Brzostek's Real Estate Auction Co., Inc. as the Auction Company for the Hartnett School Building Sale.

The following agencies responded to our RFP for Auction Services:

Brzostek's Real Estate Auction Co., Inc.
NYS Auctions

**BOARD OF EDUCATION
HOMER CENTRAL SCHOOL DISTRICT
PROVIDER OF AUCTIONEER SERVICES FOR THE SALE
OF THE HARTNETT SCHOOL BUILDING RESOLUTION
June 9, 2015**

A regular meeting of the Board of Education of the Homer Central School District in the Counties of Cortland, Cayuga, Onondaga and Tompkins, New York was held at the Homer High School Library, 80 South West Road, Homer, New York, in said School District, on June 9, 2015, at 7:00 o'clock P.M. (Prevailing Time).

There were present:

Sonia Apker, President
Katharine Dwyer
Mary Beth Mathey
Luke M. Morenus, Vice President
William Pedrick
David Quinlan
Kimberly Sharpe
Martin Sweeney
Randy Weatherby

There were absent:

Also Present:

Nancy S. Ruseio, Superintendent
Michael Falls, Director of Business, Finance and Facilities III
Kelli Yacavone, District Clerk

It was moved by _____, and seconded by Trustee _____,
that the following resolution be adopted:

BE IT RESOLVED by this Board of Education as follows

APPROVAL OF PROVIDER OF AUCTIONEER SERVICES FOR THE SALE OF THE HARTNETT SCHOOL BUILDING:

WHEREAS, RFPs were solicited to financial institutions to determine the lowest cost vendor for AUCTIONEER SERVICES FOR THE SALE OF THE HARTNETT SCHOOL BUILDING, and

WHEREAS, RFPs were received by the Homer Central School District Office.

NOW, THEREFORE, BE IT RESOLVED that Brzostek's Real Estate Auction Co., Inc. Be approved as the provider of Auctioneer Services for the sale of the Hartnett School Building.

Summary of RFPs:

Auction Company Comparison		
	NYS Auctions	Brzostek's
Auctioned Off/Sold School Buildings	Yes-Taconic Hills	No
Cost to District	0 (can utilize 1.5% Advertising Recapture fee.)	\$2,495.00 for Advertising
10% Buyers Premium	Yes	Yes-5% back to District on Closing
Services provided by Auction Company	Individual to work w District	Individual to work w District
	Design, layout and installation of signs	Design, layout and installation of signs
	Photos of property	Photos of property
	Prep Bid Packages	Prep Bid Packages
	Prepare Auction Flyers	Prepare Auction Flyers
	Answer Bidder Inquiries	Answer Bidder Inquiries
	Online Support	Online Support
	Supply Bid Packages Online/Hardcopy	Supply Bid Packages Online/Hardcopy
	Provide forms for registration, bidding and clerking	Provide forms for registration, bidding and clerking
	Attend and Conduct Auction	Attend and Conduct Auction
	Prepare Final Accounting	Prepare Final Accounting
	Videotaping of the Auction	Videotaping of the Auction
Closing Municipal Documents Created	Yes	No

VOTING:

Sonia Apker, President _____

Katharine Dwyer _____

Mary Beth Mathey _____

Luke M. Morenus, Vice President _____

William Pedrick _____

David Quinlan _____

Kimberly Sharpe _____

Martin Sweeney _____

Randy Weatherby _____

The resolution was declared Adopted/Rejected.