

Homer Central School District  
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Michael J. Falls  
Director of Business and Finance

**MEMORANDUM**

To: BOE/Kelli Yacavone, District Clerk  
From: Michael J. Falls, Director of Business and Finance  
Re: Resolution for Superintendent Approval of Change Orders for Capital Projects  
Date: April 27, 2015

**BE IT RESOLVED** by this Board of Education that, with limits as defined below, the Superintendent is authorized to approve Change Orders for Capital Projects subject to the following:

- a) Change Orders which result in a net decrease in the contract amount may be authorized by the Superintendent.
- b) Change Orders which result in a net increase in the contract amount of \$50,000 or less may be authorized by the Superintendent.
- c) Change Orders which result in a net increase in the contract amount of greater than \$50,000 shall require prior approval by the Board of Education, unless such prior approval is not practicable.

Whenever Change Orders are authorized by the Superintendent, the log of such Change Orders shall be provided to the Board of Education in the next construction report.