

**Date:** July 8, 2014

**Kind of Meeting:** Re-organizational

**Place:** High School Library

**Members Present:** Sonia Apker, Luke Morenus, Bill Pedrick, David Quinlan, Kimberly Sharpe, Martin Sweeney and Randy Weatherby

**Members Absent:** Katie Dwyer and Mary Beth Mathey

**Others Present:** Superintendent Ruscio, Director of Instruction and Evaluation Llewellyn, Director of Business and Finance Falls, District Clerk Yacavone and Guests

**Call to Order**

The re-organizational meeting of the Board of Education of the Homer Central School District was called to order by Mrs. Apker at 6:01 PM.

**Appointment of Temporary Chairman**

Motion by Pedrick, seconded by Sweeney, that Superintendent Ruscio be appointed Temporary Chairman.

Yes	7	Motion Carried
No	0	

**Pledge of Allegiance to the Flag**

**Appointment of Temporary District Clerk**

Motion by Sharpe, seconded by Sweeney, that Raquel A. Yacavone be appointed Temporary District Clerk.

Yes	7	Motion Carried
No	0	

**Oath of Allegiance**

The Oath of Allegiance was administered to Sonia Apker, Luke Morenus and William Pedrick by the Temporary District Clerk. The Oath of Allegiance was also administered to Nancy S. Ruscio, Superintendent of Schools.

**Election of Officers**

**Election of President**

Sweeney nominated Sonia Apker for *President*, seconded by Pedrick. There were no other nominations.

Motion by Pedrick, seconded by Morenus, that the nominations be closed. Sonia Apker was elected President.

Yes	7	Motion Carried
No	0	

The Oath of Allegiance was administered to President Apker by the Temporary District Clerk.

**Election of Vice President**

Sharpe nominated Luke Morenus for Vice President, seconded by Sweeney. There were no other nominations.

Motion by Pedrick, seconded by Apker, that the nominations be closed. Luke Morenus was elected Vice President.

Yes	7	Motion Carried
No	0	

The Oath of Allegiance was administered to Vice President Morenus by the Temporary District Clerk.

### Resolutions

Motion by Morenus, seconded by Sharpe, that upon recommendation of Superintendent Ruscio, the following Resolutions be approved:

Yes	7	Motion Carried
No	0	

**Resolved:** that the Board of Education of the Homer Central School District does hereby designate the following Banks as depositories of the District Funds: NBT Bank, HSBC, JP Morgan Chase Bank, Key Bank, Citizens Bank and Tompkins Trust as the depositories of funds of said school district.

**Resolved:** that the following persons be appointed to the positions named below:

Raquel Yacavone	District Clerk
Michael Falls	Deputy District Clerk
Michael Falls	Superintendent's Designee-Health Consortium
Michelle Reale	Treasurer
Dr. Robert Castellanos	School Physician
Charles Lindsay	School Physician Assistant
Mary Kabat	School Tax Collector
Susan Sandy	Deputy Tax Collector
Scott Cavellier	AHERA Asbestos Designee
Melissa Meriweather	Claims Auditor
Raquel Yacavone	Records Access Officer
Raquel Yacavone	Records Retention & Disposition Officer
Nancy S. Ruscio	Title IX Compliance Officer
Michael Falls	Attendance Officer
Michael Falls	Certificate of Payrolls
Michelle Reale/Michael Falls	Signature for District Checks
Robert Nasiatka/Mike Heide	Chemical Safety Officer
Christopher Moore	504 Coordinator
Michael Falls/Linda Llewellyn	Homeless Liaison Designees
Linda Llewellyn	Copyright Officer
Christopher Moore	Medicaid Compliance Officer
Michael Falls/ Linda Llewellyn	Sexual Harassment Officers
Nancy Ruscio	District Wide DASA Compliance Officer
Michael Falls	Faculty Auditor
Nancy Ruscio	Civil Rights Compliance Officer
Nancy Ruscio	District Coordinator-Dignity for All Students
Douglas Van Etten	Coordinator-Dignity for All Student's
Thomas Turck	Coordinator-Dignity for All Student's
Stephanie Falls	Coordinator-Dignity for All Student's
James McGory	Coordinator-Dignity for All Student's
Douglas Jennings	Asst. to the Supt. of Buildings & Grounds
John Henderson	Night Supervisor of Buildings & Grounds

**Resolved:** that the Board of Education bond the above district employees as appropriate and in accordance with law.

**Resolved:** that the Director for Business and Finance be empowered to act as purchasing agent for the Board of Education, and that he/she be authorized to request bids on supplies and equipment, except for items requiring special actions, and, be it further resolved that the Superintendent act as purchasing agent in the absence of the Director of Business and Finance.

**Resolved:** that the Superintendent be authorized to transfer money within the budget, in accordance with the Education Commissioner's regulations with a limit of \$10,000, and the Board be informed of inter-fund transfers in excess of the limit.

**Resolved:** that petty cash funds be established under the custodianship noted and at the following amount:

District Office	District Treasurer	\$110.00
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**Resolved:** that, pursuant to order of the State Comptroller and in compliance with Section 63.111 of the Local Finance Law, the clerk of the Board of Education be empowered to destroy by burning paid bonds, coupons, bond and revenue anticipation notes, and capital notes except that no registered obligations shall be destroyed until six years after date of payment, and the clerk is hereby directed to keep a record of the obligations destroyed and the date of such destruction.

**Resolved:** that, according to the Commissioner of Education Regulations, the Board appoint the building administrator in each building as chief faculty counselor for extra classroom funds.

**Resolved:** that, according to the Commissioner of Education Regulation, the Board appoint Mrs. Lynda Craft-High School and Mrs. Mary Kabat, Intermediate/Junior High School as central treasurer for extra classroom activity funds. The Board authorizes the investments of extra classroom activity funds in accordance with Board policy and over seen by the School Business Official.

**Resolved:** that the Board hold its regular meetings the second and fourth Tuesday of each month at 6:30 p.m. with the third Tuesday as a contingency date for Special Meetings if necessary. 2014-15 Calendar Attached.

**Resolved:** that the Board designate the Cortland Standard as the official newspaper of record.

**Resolved:** that the Board establish the mileage reimbursement rate at 55 cents per mile, for the 2014-15 year.

**Resolved:** that the Board grants the Superintendent of Schools the right to require employees to submit to a Section 913 – physical fitness examination, to determine fitness to perform their duty.

**Resolved:** that the following persons be appointed to the positions named below:

- Harris Beach, PLLC-School Attorney
- Trespasz & Marquardt, LLC-Bond Counsel
- NYS Insurance Reciprocal-Insurance Advisor
- Fiscal Advisors, Inc.-Financial Advisor
- Ciaschi, Dietershagen, Little, Mickelson & Company, LLP-Independent Auditor
- Ray Wager, CPA-Internal Auditor

**Resolved:** establishment of Change Funds:

- Interscholastic Athletics-\$450
- Cafeteria-Four Schools-\$200 (\$50 each)

**Resolved:** district non-resident tuition rates will be established per New York State in accordance with Section 174.2 (a) (6) of the Regulations of the Commissioner of Education.

The 2014-15 estimated non-resident tuition rates are as follows:

- Full Day K-6 for Regular Education Pupil-\$4,622
- Grade 7-12 for Regular Education Pupil-\$7,199
- (For those enrolled prior to June 30, 2011-\$3,000 through 2014-15)

**Resolved:** Board of Education Conference Attendance be approved per policy #2311.

**Resolved:** per Board of Education policy #5350 of all employee owned cellular phone plans and district phone plans be approved.

**Resolved:** the re-adoption of Board of Education Policies for 2014-15.

**Resolved:** that Michael Falls is hereby authorized and directed to execute a motor vehicle lease on behalf of, and in the name of Homer Central School District for the lease of a motor vehicle by this Corporation as the lessee in any manner and on such terms as he may deem advisable. Be it further resolved, that notwithstanding any change to or termination of the foregoing authority

by operation of law or otherwise, any originator or such installment sales agreements or leases and any assignee thereof shall be fully protected and held harmless in relying and acting upon said authorization until they shall have received written notice from the Corporation of any such change or termination.

**Resolved:** that the Board approve the request for approval of the 2014-15 committee on preschool special education members and evaluation sites:

Chairperson – Christopher Moore, Seth Aldrich, Melissa Brown, Lori Schmidt, and Steven Richardson

Alternates - Seth Aldrich, Melissa Brown, Lori Schmidt, Steven Richardson, and Christopher Moore

Psychologists – Seth Aldrich, Melissa Brown, Lori Schmidt, Steven Richardson

Teachers – The student’s Special Education Teachers, Regular Education Teachers, and Related Service Providers where appropriate.

County Representatives – Jacquelyn Stegeland (Cortland), Sue Barrette (Cayuga), Linda Peresinni (Onondaga), and Sylvia Allinger (Tompkins)

Parent Representatives –Jeffrey Bush, Lucia Bush, and Suzanne Osterhoudt

Physician – Dr. Robert Castellanos

Approved Evaluation Sites – Professional to be determined by the evaluation site.

**Resolved:** that the Board approve the request for approval of the 2014-15 committee on special education members:

Chairperson – Christopher Moore

Alternates - Seth Aldrich, Melissa Brown, Lori Schmidt, Steven Richardson

Psychologists – Seth Aldrich, Melissa Brown, Lori Schmidt, Steven Richardson

Teachers – The student’s Special Education Teachers, Regular Education Teachers, and Related Service Providers where appropriate.

Parent Representatives –Jeffrey Bush, Lucia Bush, and Suzanne Osterhoudt

Physician – Dr. Robert Castellanos

The following people are also recommended to serve on the District Subcommittee on Special Education.

Chairpersons – Seth Aldrich, Melissa Brown, Lori Schmidt, and Steven Richardson

Alternates – Christopher Moore, Seth Aldrich, Melissa Brown, Lori Schmidt, and Steven Richardson

Psychologists when required (Section 200.6(h)4)CR – Seth Aldrich, Melissa Brown, Lori Schmidt, and Steven Richardson

Teachers – The student’s Special Education Teachers, Regular Education Teachers, and Related Service Providers where appropriate.

**Resolved:** that the following are Certified Principal/Lead Evaluators for the 2014-15 school year, as each has successfully completed the training requirements prescribed in 8 NYCRR§30-2.9 (b):

**Principal Evaluators:**

Nancy Ruscio  
Linda Llewellyn

**Lead Evaluators:**

Nancy Ruscio  
Linda Llewellyn  
Michael Carboine  
Douglas Van Etten  
Karen Lang  
Thomas Turck  
Stephanie Falls  
Michael Falls  
James McGory  
Christopher Moore

**Resolved:** that the attached Chemical Safety Plan be approved for the 2014-15 school year.

**Resolved:** that the Meal Prices for the 2014-15 school year be established as follows:

Breakfast:		\$1.05
Lunch:	K-8:	\$1.55
	9-12:	\$1.65

**Resolved:** that the following are the set Committees for the 2014-15 school year:

**Audit**-Luke Morenus, David Quinlan, Bill Pedrick  
**Budget & Finance**-Luke Morenus, David Quinlan (Community Members)  
**Board Policy**-Martin Sweeney, Mary Beth Mathey, Randy Weatherby  
**Community Relations**-Bill Pedrick, Kim Sharpe, Katie Dwyer

**Adjournment:**

Upon motion by Sharpe, seconded by Morenus, the Board meeting was adjourned at 6:07 PM.

Yes	7	Motion Carried
No	0	