



OFFICE OF P-12 EDUCATION: Office of Special Education
ASSISTANT COMMISSIONER
Room 301M EB, 89 Washington Avenue • Albany, NY 12234
www.p12.nysed.gov/specialed/

Telephone (518) 402-3353
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May 7, 2014

Ms. Nancy S. Ruscio
Superintendent
Homer CSD
80 South West Street
Homer, New York 13077

Dear Ms. Ruscio:

I am pleased to inform you that the Homer CSD has been selected for participation in the first cohort group of school districts in the Response to Intervention (RtI) Personnel Development Project. This project is designed to assist schools across the State in implementing high-quality programs of RtI. The schools identified by your district for participation in the project will annually receive technical assistance and support for up to two and one-half years as follows:

- One two-day regional forum, and three regional one-day professional development sessions on topics related to RtI implementation for PreK through grade 8;
- Two regional parent information sessions developed for parents of students in the participating districts to increase their understanding of and support for RtI implementation;
- A minimum of three days of on-site technical assistance in RtI implementation; and
- Ongoing off-site technical assistance through email and phone calls, based on the specific needs of the district and participating buildings.

As part of the requirements for participation in the project, your school district must sign a Memorandum of Agreement reflecting commitment to:

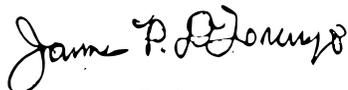
1. Establish and support an RtI Design Team, minimally consisting of a district administrator, and the building principal and one general education teacher from each school participating in the project. Other (recommended) members may include reading/literacy specialist(s), data manager(s), school psychologist(s), and special education teacher(s) and
2. Ensure the participation of the RtI Design Team in the regional professional development and on-site technical assistance visits provided by the regional professional development teams.

Enclosed is a copy of the Memorandum of Agreement for your signature. Please scan and send a copy of the signed Memorandum of Agreement to the attention of Jason O'Connell, Associate, P-12: Office of Special Education, to rtipdschools@mail.nysed.gov by Friday, May 2, 2014.

The contract for the RtI Professional Development Team for your region of the State has been awarded to *Measurement Incorporated* with Mr. Job Thomas and Dr. Karen Kemp assigned as the professional development team. Each of the selected schools in your district may expect to hear directly from them shortly to discuss project logistics and next steps. They may be reached at (518) 427-9840 Ext. 203.

We look forward to your participation in this project. If you have questions regarding this letter, please contact Mr. O'Connell at (518) 486-7462.

Sincerely,


James P. DeLorenzo

Enclosure

c: Patricia J Geary
Noel Granger
Jason O'Connell
Job Thomas
Karen Kemp