



**Date:** December 10, 2013

**Kind of Meeting:** Regular

**Place:** Intermediate School

**Members Present:** Sonia Apker, Katie Dwyer, Mary Beth Mathey, Luke Morenus, Bill Pedrick, David Quinlan, Kim Sharpe, Martin Sweeney and Randy Weatherby

**Members Absent:** None

**Others Present:** Superintendent Ruscio, Director of Business & Finance Falls, Director of Instruction & Evaluation Llewellyn, District Clerk Yacavone, Administrators, Guests

President Apker called the meeting to order at 6:30 PM

**Executive Session**

Motion by Pedrick, seconded by Morenus, that the Board enter into an executive session at 6:31 PM to discuss personnel/potential staff assignments and specific student issues.

Yes	9	Motion Carried
No	0	

Returned from Executive Session at 7:00 PM.

**Pledge of Allegiance to the Flag**

**President's Comments**

- **Remarks-**Mrs. Apker welcomed the group.
- **Correspondence-**None provided.
- **Updates to Agenda-**There were no updates to the agenda.

**Community Voices**

- None heard.

**Approval of Minutes**

Motion by Pedrick, seconded by Sharpe, that the Clerk's minutes of the November 19, 2013- regular meeting be approved as amended. (Board Notes Item A)

Yes	9	Motion Carried
No	0	

**Superintendent's Report**

- **Remarks:**
  - Superintendent Ruscio noted that 22 Facilities Improvement Presentations have been completed. Superintendent Ruscio also thanked Bernie Zolla for being at and assisting with each presentation.
  - The group was reminded that a quorum is needed for a Special Board of Education meeting on December 12, 2013 at 9:05 PM.
  - Mr. Van Etten presented Alice Jenkins with a t-shirt that she designed, which won the 2013 School & Youth High School Program T-Shirt Design Contest. Congratulations Ali!
- **Correspondence:**
  - There was no correspondence.

**Intermediate School Highlight**

- Mrs. Falls presented a video that staff and students prepared promoting their Character Education Word of November, which was *Respect*.

**Quarterly Report on Student Progress**

- Each principal presented the first Quarterly Report on student progress for their building. These reports were designed to highlight patterns of success and patterns of concern and will assist in future curriculum planning.

**Old Business**

**Items Requiring Board Action**

**Policy for 2<sup>nd</sup> Reading/Final Approval**

Motion by Sweeney, seconded by Sharpe, that the Board approve the following policies for 2<sup>nd</sup> Reading/Final Approval: (Board Notes Item B)

- Policy 3201-Use of Service Animals
- Policy 7301-Response to Intervention (RTI) Process
- Policy 7520-Sports and the Athletic Program
- Policy 7602-Student Physicals
- Policy 7603-Administration of Medication
- Policy 7670-Notification of Sex Offenders
- Policy 8212-Fire Drills, Bomb Threats and Bus Emergency Drills
- Policy 8264-Internet Safety/Internet Content Filtering Policy
- Policy 8520-Appointment and Training of Committee on Special Education (CSE)/Subcommittee on Special Education Members
- Policy 8530-Student Individualized Education Program (IEP): Development and Provision

Yes	9	Motion Carried
No	0	

**New Business**

**Items Requiring Board Action**

**Warrants and Claims Auditors Report**

Motion by Morenus, seconded by Dwyer, that the Board approve the following Warrants: (Board Notes Item C)

Yes	9	Motion Carried
No	0	

**Warrants**

Warrant T and A	\$2,017,797.92
General #1 Oct.	\$ 226,042.81
General #2 Oct.	\$ 285,817.99
School Lunch #1 Oct.	\$ 43,389.72
Federal #1 Oct.	\$ 39,816.47
Federal #2 Oct.	\$ 1,009.03

**Treasurer’s Report**

Motion by Morenus, seconded by Sharpe, that the Board approve the following Treasurers’ Reports: (Board Notes Item D)

Yes	9	Motion Carried
No	0	

**Treasurers’ Reports**

General Fund	October
Capital Fund	October
School Lunch	October
Trust & Agency	October
Federal Fund	October
Workers’ Compensation	October
Payroll	October

**Investment Summary:** No action required. (Board Notes Item E)

**Budget Status Report/Revenue Status Report:** No action required.  
(Board Notes Item F)

**Reports from the Committee on Pre-school Special Education**

Motion by Pedrick, seconded by Sweeney, that the Board accept the Reports from the Committee on Pre-school Special Education: (Board Notes Item G)

Yes	9	Motion Carried
No	0	

**Reports from the Committee on Special Education**

Motion by Dwyer, seconded by Weatherby, that the Board accept the Reports from the Committee on Special Education: (Board Notes Item H)

Yes	9	Motion Carried
No	0	

**Spanish Study Abroad Program**

Motion by Quinlan, seconded by Morenus, that the Board approve the High School Spanish Study Abroad trip to Costa Rica in the year 2015. (Board Notes Item I)

Yes	9	Motion Carried
No	0	

**Acceptance of Donation-Bread Run**

Motion by Morenus, seconded by Sweeney, that the Board accept the check in the amount of \$320.00 from the CNY Bread Run. (Board Notes Item J)

Yes	9	Motion Carried
No	0	

**2014-15 High School Course Proposals**

Motion by Pedrick, seconded by Sharpe, that the Board approve the 2014-15 High School Course Proposals as outlined by Ms. Llewellyn. (Board Notes Item K)

Yes	9	Motion Carried
No	0	

**Resolution for Verizon Services**

Motion by Mathey, seconded by Weatherby, that the Board approve the Resolution for Verizon Services dated December 10, 2013. (Board Notes Item L)

Yes	9	Motion Carried
No	0	

**Personnel**

Motion by Sharpe, seconded by Sweeney, that upon recommendation of Superintendent Ruscio, the following personnel items be approved including the addendum item:

Yes	9	Motion Carried
No	0	

**Instructional:**

Approve the following **Volunteers** for the 2013-14 school year:

*Athletic*  
Janice Meyer-Girls Basketball

*Elementary*  
Melissa Towers

*Intermediate*  
Jennifer Jones  
Christine McGory

Appoint the following people as **Athletic Supervisors** for the 2013-14 school year:

Rachel Carballo  
Ross Halpern  
Nancy Austin  
Kim Carboine  
Joan Robinson  
Barb Wood  
Bill Kulikowski  
Penny Fairchild  
Jackey Fahey  
Ted Hartnett

Approve the following as **Student Teachers** for the Spring Semester:

Daniel Miller with Sean Malone

Appoint the following people as **Instructional Substitutes** for the 2013-14 school year:

<b><u>Name</u></b>	<b><u>Certification/Degree Area</u></b>
Shaylyn Gibson	Music-
Michelle Soule	Elem. Ed.

**Non-Instructional:**

Accept the resignation for retirement purposes from **David Johnson, Sr.** from his position of Mechanic effective December 21, 2013.

Approve the appointment of **Tammy Reed** to the position of Keyboard Specialist effective December 26, 2013.

Appoint the following people as **Non-Instructional Substitutes** for the 2013-14 school year:

**David Johnson, Sr.**-Bus Driver

**Informational Items**

- **Fundraising Updates**-Information regarding the current High School fundraising activities was shared.
- **2012-13 Government Efficiency Grant Letter**-Superintendent Ruscio provided a letter from the NY Department of State informing us that our BOCES, inclusive of Homer, was not awarded a Local Government Efficiency Grant.
- **The Council of School Superintendents Letter**-A letter from The Council of Superintendents was discussed. The letter is an example of the continued advocacy efforts of the group with regards to NYS Reform Initiatives.
- **Update on Capital Outlay Project**-Mr. Falls updated the Board on the Capital Outlay Project which was approved in last May's Budget Vote. Work will be done at the Intermediate and Junior High Complex as a result of this project.
- **Director of Facilities III Interviews**-Mr. Falls provided the details of the Director of Facilities III search. It was noted that approximately twenty applications have been received.
- **Recognition of School's Historical Roots**-Mr. Sweeney discussed the idea brought to him by a community member to have a historical notation placed on our district letterhead. Superintendent Ruscio will look into this idea.
- **Data in Schools-Parent & Guardian Information Guide**-A Parent & Guardian Informational Guide regarding Data in Schools was provided. This guide can be found in main offices of all district buildings and on the district website.

**Board Committee Reports**

- *Audit*-No report.
- *Budget & Finance*-The next meeting is scheduled for January 6, 2013 at 5:30 PM.
- *Policy*-No report.
- *Community Relations*-No report.

**District Committee Reports**

- *Professional Staff Development Committee (PSDC)*-No report.
- *Health Advisory*-No report.
- *Safety*-No report.
- *APPR*-No report.
- *Classroom-Technology Advisory Group (C-Tag)*-No report.
- *Character Education*-No report.
- *Instructional Leadership*-No report.
- *Facilities*-No report.

**Board Member Activities**

- Mr. Pedrick attended five capital project presentations, an OCM BOCES Board meeting, a CNYSBA Board fiscal training, an OCMSBA annual meeting as well as a CNYSBA Director’s meeting.
- Mr. Sweeney attended the Elementary and High School capital project presentations.
- Mrs. Apker attended the 3<sup>rd</sup> Grade Concert and the High School Instrumental Concert.
- Mrs. Mathey attended a performance of the BOCES Chimers at the Cortland Care Nursing Home.

**Upcoming Events**

***December***

- 10-Board of Education
- 11-IN Holiday Concert
- 12-Capital Project Vote
- 12-HS Vocal Concert
- 13-IN Parent Visitation Day
- 17-JH Holiday Concert
- 18-HT Winter Concert
- 23-31-Holiday Recess/No School

***January***

- 1-New Year’s Day/No School
- 2-Classes Resume
- 7-Board of Education
- 15-Superintendent Forum
- 17-18-All-County Choir Festival
- 18-Winterguard Show
- 20-Martin Luther King Day/No School
- 21-Board of Education
- 22-JH 8<sup>th</sup> Grade Parent Night
- 31-Early Release Day (1/2 day of school)

**Closing Remarks**

- There were no closing remarks.

**Executive Session**

Motion by Morenus, seconded by Sweeney, that the Board enter into an executive session at 8:25 PM to discuss personnel/potential staff assignments and specific student issues.

Yes	9	Motion Carried
No	0	

Returned from Executive Session at 8:43 PM.

**Adjournment**

Motion by Pedrick, seconded by Sweeney, that the meeting be adjourned at 8:44 PM.

Yes	9	Motion Carried
No	0	