



Date: August 13, 2013

Kind of Meeting: Regular

Place: Homer High School

Members Present: Sonia Apker, Katie Dwyer, Mary Beth Mathey, Luke Morenus, Bill Pedrick, David Quinlan, Martin Sweeney and Randy Weatherby

Members Absent: Kim Sharpe

Others Present: Superintendent Ruscio, Director of Instruction & Evaluation Llewellyn, District Clerk Yacavone, Administrators, Guests

President Apker called the meeting to order at 6:32 PM

Executive Session

Motion by Morenus, seconded by Pedrick, that the Board enter into an executive session at 6:33 PM to discuss personnel/potential staff assignments.

Yes	7	Motion Carried
No	0	

Returned from Executive Session at 6:54 PM.

Pledge of Allegiance to the Flag

President's Comments

- **Remarks-**Mrs. Apker welcomed the group.
- **Correspondence-**None provided.
- **Updates to Agenda-**President Apker noted that there is an addendum to the agenda adding two new business items as well as personnel.

Oath of Allegiance

The Oath of Allegiance was administered to Katharine Dwyer by District Clerk Yacavone.

Community Voices

- None heard.

Approval of Minutes

Motion by Morenus, seconded by Pedrick, that the Clerk's minutes of the July 9, 2013- reorganizational meeting be approved as presented. (Board Notes Item A)

Yes	8	Motion Carried
No	0	

Motion by Pedrick, seconded by Morenus, that the Clerk's minutes of the July 9, 2013- regular meeting be approved as presented. (Board Notes Item B)

Yes	8	Motion Carried
No	0	

Motion by Sweeney, seconded by Pedrick, that the Clerk's minutes of the July 17, 2013- special meeting be approved as presented. (Board Notes Item C)

Yes	7	Motion Carried
No	0	
Abstain	1	(Weatherby)

Superintendent’s Report

- **Remarks:**
 - Superintendent Ruscio highlighted the following items:
 - A thank you card from Dave Canfield, the new electrician for the district, regarding his first 30 days of employment and how much he is enjoying the new position.
 - A thank you card from Terry Perkins for the retirement plaque and reception that was held for retiring staff in June.
 - Two retirements-Carole Robinson who was with the district for 33 years as a special education teacher and Penny Fairchild who has served in several buildings, in several roles, but most recently as the secretary to the Director of Instruction and Evaluation. Penny has been with the district for 30 years. A plaque honoring both will be provided on behalf of the Board of Education.
 - Two of Jae Harris’s students were recognized for their participation in the Ayn Rand essay contest, Alexis Settineri and Andras Tozser. Congratulations to both on their outstanding efforts.
- **Correspondence:**
 - There was no correspondence.

APPR Changes

- A presentation was done where Superintendent Ruscio updated the group on the APPR changes that were requested by the NYS Education Department for the District’s APPR Plan.

New Business

Items Requiring Board Action

Warrants and Claims Auditors Report

Motion by Pedrick, seconded by Morenus, that the Board approve the following Warrants: (Board Notes Item D)

Yes	8	Motion Carried
No	0	

Warrants

Warrant T and A	\$3,467,773.23
General #1 June	\$ 489,917.21
General #2 June	\$ 49,978.20
School Lunch#1 June	\$ 40,037.24
Federal Fund #1 June	\$ 746.04
Federal Fund #2 June	\$ 1,752.38

Treasurer’s Report

Motion by Morenus, seconded by Weatherby, that the Board approve the following Treasurers’ Reports: (Board Notes Item E)

Yes	8	Motion Carried
No	0	

Treasurers’ Reports

General Fund	June
Capital Fund	June
School Lunch	June
Trust & Agency	June
Federal Fund	June
Workers’ Compensation	June
Payroll	June
Extra-classroom Activity Fund	June

Investment Summary: No action required. (Board Notes Item F)

Budget Status Report/Revenue Status Report: No action required. (Board Notes Item G)

Reports from the Committee on Special Education

Motion by Sweeney, seconded by Quinlan, that the Board accept the Reports from the Committee on Special Education: (Board Notes Item H)

Yes	7	Motion Carried
No	0	
Abstain	1	(Mathey)

Acceptance of Internal Audit

Motion by Morenus, seconded by Quinlan, that the Board accept the results of the Internal Audit conducted by Raymond F. Wager, CPA, P.C. (Board Notes Item I)

Yes	8	Motion Carried
No	0	

Acceptance of Donation

Motion by Pedrick, seconded by Sweeney, that the Board approve the donation from the NYS Beef Council in the amount of \$75.20 for the Home & Careers Program at the Junior High. (Board Notes Item J)

Yes	8	Motion Carried
No	0	

Disposal of Surplus Items

Motion by Mathey, seconded by Morenus, that the Board approve the disposal of surplus items as provided by Mr. Falls. (Board Notes Item K)

Yes	8	Motion Carried
No	0	

Hartnett Elementary Items for Loan

Motion by Quinlan, seconded by Morenus, that the Board approve the loan of items from Hartnett Elementary to the Truxton Town Offices. The items consist of various trophies and pictures and will be lent to the Town per the Art and Artifact Collection Management Policy. (Policy #3251) (Board Notes Item L)

Yes	8	Motion Carried
No	0	

2013-14 Youth & Government Activities

Motion by Sweeney, seconded by Pedrick, that the Board approve the 2013-14 Youth and Government activities. (Board Notes Item M)

Yes	8	Motion Carried
No	0	

Memorandum of Understanding-Family Counseling Services

Motion by Morenus, seconded by Quinlan, that the Board approve the Memorandum of Understanding between the District and Family Counseling Services of Cortland County for mental health services. (Board Notes Item N)

Yes	8	Motion Carried
No	0	

Budget Transfers

Motion by Morenus, seconded by Sweeney, that the Board approve the Budget Transfers over \$10K as listed from Mr. Falls. (Board Notes Item O)

Yes	8	Motion Carried
No	0	

Asbestos Project-Acceptance of Bid

Motion by Quinlan, seconded by Morenus, that the Board approve the Asbestos Contractor RFP as awarded to JAG Environmental. (Board Notes Item P)

Yes 8 Motion Carried
No 0

Capital Project

Motion by Morenus, seconded by Mathey, that the Board approve the proposed Capital Improvement Project with a proposed vote date of December 12, 2013. (Board Notes Item Q)

Yes 8 Motion Carried
No 0

SEQRA Resolution for Emergency Asbestos Removal

Motion by Mathey, seconded by Pedrick, that the Board approve the SEQRA Resolution for Emergency Asbestos Removal. (Board Notes Item R)

Yes 8 Motion Carried
No 0

Asbestos Resolution for Funding

Motion by Morenus, seconded by Quinlan, that the Board approve the Resolution Authorizing Asbestos Abatement at the High School and Declare the Costs of Such Repairs to be Emergency Ordinary Contingent Expenses. (Board Notes Item S)

Yes 8 Motion Carried
No 0

Personnel

Motion by Sweeney, seconded by Weatherby, that upon recommendation of Superintendent Ruscio, the following personnel items be approved with the addendum as corrected:

Yes 8 Motion Carried
No 0

Instructional:

Accept the letter of resignation from **Erica Stark** from her position of Foreign Language Teacher effective August 31, 2013.

Approve the leave of absence request from **Shannon Tinkham** from her position of Teaching Assistant for the 2013-14 school year.

Accept the letter of resignation from **Carla Hickey** from her position of Teaching Assistant effective July 25, 2013.

Accept the letter of resignation from **Hester Truter** from her position of Teaching Assistant effective August 1, 2013.

Accept the letter of resignation from **Whitney Fien** from her position of Teaching Assistant effective August 31, 2013.

Approve the appointment of **Kristin Barnoski** to a 3 year probationary appointment in the Special Education Tenure area to begin September 1, 2012, to be completed August 31, 2015 at a salary per contract, pending certification requirements.

Approve the appointment of **Veronica Boehm** to a 3 year probationary appointment in the Special Education Tenure area to begin September 1, 2013, to be completed August 31, 2016 at a salary per contract, pending certification requirements.

Approve the appointment of **Amanda Behnke** to a 3 year probationary appointment in the Special Education Tenure area to begin September 1, 2013, to be completed August 31, 2016 at a salary per contract. Ms. Behnke has Initial Certification in Students with Disabilities (Grade 1-6).

Approve the appointment of **Sara Bailey** to the position of .5 Art Teacher effective September 1, 2013.

Approve the **Creation** of the following positions:

- (1) Elementary Teacher
- (1) Business CTE Teacher

Approve the appointment of **Casey Pendleton** to the position of .5 Architecture and Drafting Teacher effective September 1, 2013, pending certification requirements.

Accept the resignation from **Tiffany Tompkins-Solan** from her position of .4 Foreign Language Teacher effective August 31, 2013.

Approve the appointment of **Tiffany Tompkins-Solan** to a 2 year probationary appointment in the Foreign Language Tenure area to begin September 1, 2013, to be completed August 31, 2015 at a salary per contract. Mrs. Tompkins-Solan has Initial Certification in Spanish 7-12.

Approve the appointment of **Valerie Reynolds** to a 3 year probationary appointment in the Foreign Language Tenure area to begin September 1, 2013, to be completed August 31, 2016 at a salary per contract. Ms. Reynolds has Initial Certification in Spanish 7-12.

Approve the appointment of **Jacqueline Peck** to the position of .4 Foreign Language Teacher effective September 1, 2013.

Approve the appointment of **McKenna Riley** to the position of Adaptive P.E. Graduate Assistant for the 2013-14 school year.

Appoint the following **Director's** for the 2013-14 school year:

- Darlene Latten-Co-Director of Guidance
- Marra Piazza-Co-Director of Guidance

Approve the following **Volunteers** for the 2013-14 school year:

Athletics

- David Podsiedlik-Football
- Richard O'Shea-Boys Soccer

Intermediate

- Marian Guy
- Sharon Lanphear

Approve the following **Practicum Students**:

Elementary

- Julia Amoroso with Shari Powers
- Lima Stafford with Kelly Reppenhagen
- Douglas Meehan with Cathy Warren

Appoint the following people as **Returning Instructional Substitutes** for the 2013-14 school year:

Teachers

- Vanessa Atkinson
- Janice Bacon
- John Baden
- Sarah Bailey
- Kristin Barnoski
- Catherine Bishop
- James Boyce
- Diane Brady
- Gregory Brown
- Kate Buttino (Young)
- Zoey Carruthers
- Michael Cressman
- Roxanne Crumb
- Kate Currie
- Debbie Czarnecki

Elizabeth Dana
Jan Darr
Arlene Dean
Gary Dillingham
Deanne Dillingham
Nicholas Dunn
Suzanne Dutcher
Nancy Eddy
Keith Fagerheim
Dominick Fantacone
Megan Faughnan
Louise Felker
Leesa Ferris
Brooke Filer
Deonie Finkbeiner
Laura Finkbeiner
Ingrid Fox
Valerie Galante
DeeDee Gallaher
Nancy Gazek
Ashley Gilbert
Suzanne Golicki
Barbara Goodale
Joanne Gucwa
Christine Hadzicki
Danielle Hand
Gary Harrington
Gina Heller
Richard Hendrix
Julie Hewes
Joseph Hobby
Henry Host-Steen
Cassandra Howard
Martha Howlett
Rachel Hyde
Tomi Jacobs-Ziobro
Jennifer Jones
Kenneth Kaplan
Renee Keane
Ulyana Kostiv
Lyubov Kostiv
Bobbie Lansdowne
Kara Leubner
Carol Lewis
Kate Lewis
Ashley Marshall
Elizabeth Martin
Maryjo Mashlykin
Christine McCabe
Deborah McCormich
Kayla McIntosh
Jennifer McMasters
Debbie Merriman
MaryFaith Miller
Deborah Miller
Regina Montez
Diana Moreland
Mark Morrell
Judy Morris
Michael Moshkowski
Milo Muirhead
John Natoli
Emily Neiderman
Karen Nobel
Michael Norris

Monica Oaks
Janet Oechsle
Brenda O’Gorman
Damon Ormsby
Morgan Osborne
Jane O’Shea
Amoret Ouimette
Stephanie Oyer
Jonathan Park
Parveen Paul
Luke Pedersen
James Plunkett
Kira Read
Elizabeth Rehbein
Ellen Reilley
Alyssa Ressler
Carissa Rockwell
Marilyn Rogati
Andrew Rogers
Emily Shepard
Erika Sherman
Andrew Stein
Margaret Stevens
Dustin Taylor
Emily Thomas
Nathan Thomas
Brandy Thompson
Lynn Timmons
Amy Trendowski
Joanne Trombley
Michelle Trussalo
Kathy Updike
Gordon Valentine
Heather Valentine
Shirley VanVer Veur
Robert Vidulich
Eleanor Vollweiler
Kimberly Walters
Sara Watrous
Valerie Xenakis

Teaching Assistants

Alice Bauder
Colleen Bentley
Christopher Butino
Jan Darr
Lori Dieroff
Suzanne Dutcher
Jacky Fahey
Laura Finkbeiner
Constance Francis
Sasha Francis
Mary Jo Frost
DeeDee Gallagher
Barbara Goodale
Christine Hadzicki
Gina Heller
Teresa Howell
Martha Howlett
Rachel Hyde
Sharon Lanphear
Elizabeth Martin
Melissa Metzler
Nancy McBride
Diana Moreland

Michael Norris
David Nourse
Brenda O’Gorman
Morgan Osborne
Julie Partigianoni
Nick Potter
Kathleen Quinlan
Kira Read
Andrew Rogers
Thomas Ruane
Lynn Schmidt-Bonacker
Emily Shepard
Erika Sherman
Carrie Smith
Rebecca Stockwin
Lynn Timmons
Heather Valentine
Karin Valentine-Casolare

Appoint the following people as **Instructional Substitutes** for the 2013-14 school year:

<u>Name</u>	<u>Certification/Degree Area</u>
Philomena Brady	Spanish
Sara Kleefeld	English
Karen Seibert	Spec. Ed.
Cynthia Simonet	Elem. Ed.
Cassandra Ann Stahl	Teaching Assistant

Non-Instructional:

Approve the appointment of **Joseph Malchak** to the position of Bus Driver effective September 3, 2013.

Approve the appointment of **Katherine Kerr** to the position of Keyboard Specialist effective August 27, 2013.

Approve the appointment of **Joan Spitz** to the position of School Nurse effective September 1, 2013.

Approve the appointment of **Bernie Zolla** to the position of Coordinator of Trojan Messenger.

Approve the following **Summer Worker:**

Angela Blake-Bus Aide and Bus Driver

Appoint the following people as **Returning Non-Instructional Substitutes** for the 2013-14 school year:

Food Service Workers:

Kelly Randolph
Deborah Talley
Barbara Chace
Ellen Steele
Mary Caughey
Paula Miller

Bus Drivers:

Randy Austin
Richard Kilmer
Timothy Maxson
Gerald Neuman
Tamara Roberson
Penny Tobias
Angela Blake

Nurse:

Katrina Allen
Tammy Anderson
Cheri Beam
Ester Mascato
Annette Neuman
Suzanne Schmitz

Aide:

Alice Bauder
Colleen Bentley
Christopher Butino
Jan Darr
Lori Dieroff
Suzanne Dutcher
Jacky Fahey
Laura Finkbeiner
Constance Francis
Sasha Francis
Mary Jo Frost
DeeDee Gallagher
Barbara Goodale
Christine Hadzicki
Gina Heller
Teresa Howell
Martha Howlett
Rachel Hyde
Sharon Lanphear
Elizabeth Martin
Melissa Metzler
Nancy McBride
Diana Moreland
Michael Norris
David Nourse
Brenda O’Gorman
Morgan Osborne
Julie Partigianoni
Nick Potter
Kathleen Quinlan
Kira Read
Andrew Rogers
Thomas Ruane
Lynn Schmidt-Bonacker
Emily Shepard
Erika Sherman
Carrie Smith
Rebecca Stockwin
Lynn Timmons
Heather Valentine
Karin Valentine-Casolare

Approve the following as **Census Workers** for the 2013 Census:

Lisa Conger
Josh Morgan
Erin Ray

Appoint the following people as **Non-Instructional Substitutes** for the 2013-14 school year:

Bonita Knout-Food Service Worker
James Lumley-Bus Driver
John Pickard-Bus Driver

Informational Items

- **Head Start Employees for 2013-14**-A list of Head Start Staff that will be working in the District for the 2013-14 school year was shared.
- **BOCES Future...A Focus on Facilities**-A copy of a recent BOCES presentation on a facilities proposal was provided.
- **Educational Presentation Schedule for 2013-14**-Ms. Llewellyn provided the Board with a list of the presentations scheduled as a result of the survey they recently completed.
- **Grade Configuration Approval**-Superintendent Ruscio announced that she has received verbal approval of the District's Grade Configuration plan, moving 6th grade to the Junior High.
- **NYS ELA & Math Results**-Superintendent Ruscio said that the District has received the results of the NYS ELA and Math tests and noted that Homer results were low and similar to statewide results but that we fared quite well county-wide. She said we have a long way to go and noted that we are looking at a 3 to 5 year implementation process on the new Common Core Curriculum.

Board Committee Reports

- *Audit*-Mr. Morenus noted that the committee recently met with the Internal Auditors and that a report will be provided soon.
- *Budget & Finance*-Mr. Morenus said the group is working on funding options for the capital project. A target vote date for the project is December 12, 2013.
- *Policy*-No report.
- *Community Relations*-No report.

District Committee Reports

- *Professional Staff Development Committee (PSDC)*-No report.
- *Health Advisory*-No report.
- *Safety*-No report.
- *APPR*-No report.
- *Classroom-Technology Advisory Group (C-Tag)*-No report.
- *Character Education*-A sub-group of the Character Education Committee recently had a work-session where they are working on re-writing the District's Character Education Plan.
- *Instructional Leadership*-No report.
- *Facilities*-No report.

Board Member Activities

- Mr. Sweeney and Mr. Quinlan had the opportunity to use some of the district's historic paintings as a learning opportunity recently when they shared the pictures with a woman from out of town who was doing research. Thank you to Mr. Updyke for assisting in this process.
- Mr. Pedrick and Mrs. Dwyer attended the CNY Education Law Conference. Mr. Pedrick also attended an OCM BOCES meeting and an OCM BOCES Board of Education Review Committee meeting.

Upcoming Events

August

27-Board of Education

September

2-Labor Day

3-Staff Development Day

4-First Day of Classes

9-EL Kindergarten Parent Night

12-IN Open House

16-EL 1st Grade Parent Night

18-EL 2nd Grade Parent Night

19-JH Open House

27-Early Release Day (1/2 Day)

Closing Remarks

Superintendent Ruscio invited Board members to the Opening Day Presentation on September 3, 2013.

Executive Session

Motion by Pedrick, seconded by Morenus, that the Board enter into an executive session at 7:42 PM to discuss negotiations.

Yes	8	Motion Carried
No	0	

Returned from Executive Session at 8:09 PM.

Adjournment

Motion by Pedrick, seconded by Quinlan, that the meeting be adjourned at 8:10 PM.

Yes	8	Motion Carried
No	0	