


**Administrative Services**

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# Memo

**TO:** Board of Education Presidents  
**FROM:** Deborah B. Ayers, Clerk of the Board   
**DATE:** April 5, 2013  
**RE:** Ballot for Election & OCM BOCES Administrative Budget Resolution  
**C:** Superintendents and District Clerks

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Enclosed for completion is the Ballot for Election to the Board of Cooperative Educational Services for the expired terms of Catherine Cifaratta-Brayton, Roseanne DuBrava, Mark Gilbert, and David Paczkowski. Also enclosed for completion is the Resolution to take action on the OCM BOCES administrative budget in the amount of \$5,932,000.

The public meetings of the component districts are to be held on **April 22, 2013**. The Resolution (to take action on the Onondaga-Cortland-Madison BOCES 2013-2014 administrative budget) and the Ballot for Election (to cast votes for the candidates for elections to the Board of Cooperative Educational Services) should be presented to the component district Board of Education.

The Ballot for Election and Resolution (for the OCM BOCES administrative budget) should both be returned to my attention on **April 23, 2013**.

If you have any questions or concerns, please feel free to contact me at your convenience. Thank you.

Enclosures

Board of Cooperative Educational Services  
Of the Sole Supervisory District of the  
Counties of Onondaga, Cortland and Madison

**Ballot for Election to  
Board of Cooperative Educational Services**

There are four (4) vacancies on the Board of Cooperative Educational Services to be filled at the election to be held on April 22, 2013. The trustees or Board of Education of each component school district, by resolution, may cast one vote for each vacancy to be filled, provided that no more than one vote may be cast for any candidate. No more than one person residing in a particular component school district may be elected to serve on the Board of Cooperative Educational Services at one time, except as provided in Education Law § 1950 (2-a). The District Clerk, or other officer authorized to certify that a board resolution has been adopted, shall complete the ballot by placing an "x" next to the name of each candidate for whom a vote has been cast, and by completing the certification. Candidates are listed in alphabetical order, with their address and school district of residence:

Ballots to be returned no later than one (1) Business Day after vote.

**Cast no more than four (4) total votes.**

*To fill the expired term of Catherine Cifaratta-Brayton:*

*Catherine Cifaratta-Brayton* \_\_\_\_\_  
*400 Sandra Lane, B-17*  
*N. Syracuse, NY 13212*  
Resident of North Syracuse Central School District

*To fill the expired term of Roseann DuBrava:*

*Barbara Closson* \_\_\_\_\_  
*3076 West River Road*  
*Cortland, NY 13045*  
Resident of McGraw Central School District

*To fill the expired term of Mark Gilbert:*

*Mark Gilbert* \_\_\_\_\_  
*6247 Cheese Factory Road*  
*Manlius, NY 13104*  
Resident of Chittenango Central School District

*To fill the expired term of David Paczkowski:*

*David Paczkowski* \_\_\_\_\_  
*106 Merriweather Drive*  
*Syracuse, NY 13219*  
Resident of West Genesee Central School District

**Certification**

I, \_\_\_\_\_, District Clerk of the \_\_\_\_\_ School District do hereby certify that at a public meeting held on April 22, 2013, the Board of Education of the \_\_\_\_\_ School District adopted a resolution casting its vote or votes in the annual election of members of the Board of Cooperative Educational Services for the person or persons indicated on the ballot.

## RESOLUTION

At a (Special/Regular)\* meeting of the Board of Education ("Board") of the \_\_\_\_\_ School District, \_\_\_\_\_ County, New York (the "District") held at \_\_\_\_\_, New York on the 22nd day of April, 2013.

The meeting was called to order by President \_\_\_\_\_, at \_\_\_\_\_ (time) and upon roll being called, the following were:

**PRESENT:**

**ABSENT:**

The following resolution was offered by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_, to wit:

**BE IT RESOLVED** as follows:

The Board casts its votes in the annual election of members of the Onondaga-Cortland-Madison Board of Cooperative Educational Services for:

Catherine Cifaratta-Brayton  
Barbara Closson  
Mark Gilbert  
David Paczkowski

This Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

\_\_\_\_\_ Ayes                      \_\_\_\_\_ Nays

The Resolution was thereupon declared duly adopted.

\* *Select type of meeting*

## RESOLUTION

At a (Special/Regular)\* meeting of the Board of Education ("Board") of the \_\_\_\_\_ School District, \_\_\_\_\_ County, New York (the "District") held at \_\_\_\_\_, New York on the 22nd day of April, 2013.

The meeting was called to order by President \_\_\_\_\_, at \_\_\_\_\_ (time) and upon roll being called, the following were:

**PRESENT:**

**ABSENT:**

The following resolution was offered by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_, to wit:

**WHEREAS**, the Board of Cooperative Educational Services for the Sole Supervisory District of Onondaga, Cortland and Madison Counties, (the "BOCES") duly presented its tentative 2013-2014 administrative budget of \$5,932,000 at its 2013 annual meeting; and

**WHEREAS**, the Board desires to approve said tentative administrative budget.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

### Section 1

The BOCES' tentative administrative budget of \$5,932,000 is hereby approved.

### Section 2

This Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

\_\_\_\_\_ Ayes                      \_\_\_\_\_ Nays

The Resolution was thereupon declared duly adopted.

\* *Select type of meeting*